

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK Friday, April 10, 2026.

Present were Reeve-Don Skoretz, Acting Administrator-Nicole Morrison and the following Councilors: Division 1 - Terry Zavislak, Division 2 - Myron Kopec arrived to meeting at 8:40 a.m., Division 3 – Eugene Prychak, Division 4 – Chris Walker, Division 5 – Brian Brodziak, Division 6 - Brent Pelechaty.

The Reeve, Don Skoretz, called the meeting to order at 8:35 a.m.

042/2026 MINUTES
ZAVISLAK That the minutes of the March 13, 2026 Council Meeting be adopted as presented.

Carried

043/2026 FINANCIAL
KOPEC That the Statement of Financial Activities, Bank Reconciliation and Mastercard Statement for March, 2026 be accepted as presented.

Carried

ORGANIZED HAMLETS

Financial Statements for the month of March 2026 for both the Organized Hamlet of Amsterdam and Organized Hamlet of Tadmore were presented to Council for information purposes.

Aaron Serhan met with Council at 9:02 a.m. to 9:45 a.m. to discuss shop matters.

044/2026 LIST OF ACCOUNTS
PRYCHAK That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #19472 to #19502 inclusive and other payments totaling \$483,090.91.

Carried

REPORTS

Reeve and Division reports were verbally presented.

045/2026 BACKHOE BUCKET
WALKER That a 30 inch backhoe bucket be purchased for the cost of \$3,600.00 plus applicable taxes and freight.

Carried

Dean Wilson from Buddwil Enterprises met with Council at 10:00 a.m. to 10:42 a.m. to discuss the upcoming gravel season.

Kent Zuravloff met with Council at 10:45 a.m. to 11:08 a.m. to discuss a possible subdivision of NE 11-32-06 W2.

046/2026 BYLAW 2026-01 – MUNICIPAL RIGHT-OF-WAY WORKS APPROVAL BYLAW
BRODZIAK That Bylaw 2026-01 Municipal Right-of-Way Works Approval Bylaw be introduced and given first reading.

Carried

047/2026 BYLAW 2026-01 – MUNICIPAL RIGHT-OF-WAY WORKS APPROVAL BYLAW
PELECHATY That Bylaw 2026-01 Municipal Right-of-Way Works Approval Bylaw be read a second time.

Carried

Handwritten signature and initials in the bottom right corner of the page.

048/2026 **BYLAW 2026-01 – MUNICIPAL RIGHT-OF-WAY WORKS APPROVAL BYLAW**
SKORETZ That Bylaw 2026-01 Municipal Right-of-Way Works Approval Bylaw be given three readings at this meeting.
Carried Unanimously

049/2026 **BYLAW 2026-01 – MUNICIPAL RIGHT-OF-WAY WORKS APPROVAL BYLAW**
ZAVISLAK That 2026-01 Municipal Right-of-Way Works Approval Bylaw be read a third time and enacted.
Carried

050/2026 **LIST OF LAND IN ARREARS 2024** *2025 DS*
KOPEC That the Acting Administrator be authorized to act on the list of land in arrears for 2025 taxes as presented to the Head of Council.
Carried

SURVEY SUBDIVISION OF NE 11-32-06 W2
Kent Zuravloff will discuss the proposed subdivision with his brothers and the matter will be further discussed at a future meeting.

JUSTIN DEVRIES DRAINAGE PROJECT E5-105795
Will have further discussions at a future meeting.

CULVERT INSTALLATION SOUTH CORNERS SW 13-32-06 W2 AND SE 14-32-06 W2
The matter of culverts being installed at the south corners of SW 13-32-06 W2 and SE 14-32-06 W2 will be further reviewed and discussed at a future meeting.

EMERGENCY MEASURES ORGANIZATION
Further discussions were held about the new government regulations around Emergency Measures Organizations.

051/2026 **CANADA COMMUNITY BUILDING FUND APPLICATION 2526-007934**
SKORETZ That Community Building Fund application 2526-007933 be withdrawn and all other funding applications remain in place.
Carried

052/2026 **SALE OF 2008 DODGE RAM 2500**
PRYCHAK That the 2008 Dodge Ram 2500 be consigned for sale by Yorkton Auction Centre.
Carried

053/2026 **CULVERT PURCHASES**
WALKER That culverts be ordered in an amount up to \$65,0000.00 with any additional amount requiring council approval in advance.
Carried

054/2026 **ACTING ADMINISTRATOR WAGE REVIEW**
SKORETZ That the salary of Acting Administrator, Nicole Morrison, be increased to \$66,000.00 per annum effective April 1, 2026 with an increase to \$70,000.00 per annum effective the 1st day of the month following sign off and certification being received with an increase to 4 weeks of annual holidays effective January 1, 2026.
Carried

055/2026 **INCAMERA:**
BRODZIAK: That the meeting move in camera at 1:02 p.m. to discuss personnel matters.
Carried

Nicole Morrison was excused and left the meeting at 2:05 p.m.

Nicole Morrison returned to the meeting at 2:16 p.m.

The meeting moved out of camera at 2:17 p.m. and the regular meeting resumed.

D.S.

056/2026 **SHOP EMPLOYEE WAGE REVIEW**

PELECHATY That the following wage rates be approved effective March 25, 2026:
Aaron Serhan \$37.50 per hour
Daniel Wasyliw \$32.00 per hour
Blaine Hammerstrom \$32.00 per hour

Carried

057/2026 **POLICY NO. 2026-01 RESPONSIBILITY FOR PERSONNEL**

ZAVISLAK That Policy No. 2026-01 Responsibility for Personnel be approved as circulated.

Carried

058/2026 **CORRESPONDENCE**

KOPEC That the correspondence as listed be acknowledged and filed:
a) Finning Bulk Oil Program and grader bit information
b) SARM Information Item re: Strychnine
c) SARM Division 4 Update

Carried

NEXT MEETING

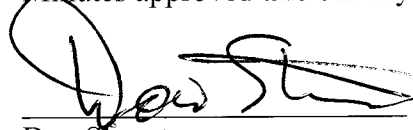
The next meeting is scheduled for Friday, May 8, 2026 at 8:30 a.m.

059/2026 **ADJOURNMENT**

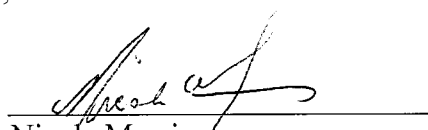
SKORETZ That the meeting be adjourned at 2:27 p.m.

Carried

Minutes approved this 8th day of May, 2026.



Don Skoretz
Reeve



Nicole Morrison
Acting Administrator