

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK Monday, December 8, 2025.

Present were Reeve-Don Skoretz, Acting Administrator-Nicole Morrison and the following Councilors: Division 1 - Terry Zavislak by telephone, Division 2 - Myron Kopec, Division 3 - Eugene Prychak, Division 4 - Chris Walker, Division 5 - Brian Brodziak.

Absent: Division 6 - Brent Pelechaty

The Reeve, Don Skoretz, called the meeting to order at 8:32 a.m.

167/2025	<u>MINUTES</u> ZAVISLAK as presented.	That the minutes of the November 10, 2025 Council Meeting be adopted	Carried
168/2025	<u>FINANCIAL</u> KOPEC	That the Statement of Financial Activities, Bank Reconciliation and Mastercard Statement for November 2025 be accepted as presented.	Carried
169/2025	<u>LIST OF ACCOUNTS</u> PRYCHAK	That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #19371 to #19395 inclusive and other payments totaling \$137,828.09.	Carried
<u>REPORTS</u> Reeve and Division reports were verbally presented.			
Laura Uhry of the Water Security Agency met with Council from 9:47 a.m. to 10:33 a.m. to discuss Drainage Project E5-105795			
<u>JUSTIN DEVRIES DRAINAGE PROJECT E5-105795</u> Tabled to future meeting to have further discussions with Buchanan C&D to determine mutual agreement for the drainage project approval.			
Carried			
<u>TENDERS FOR NEW GRADER</u> Tenders were reviewed and will be discussed further at January 2026 meeting.			
170/2025	<u>CANADA COMMUNITY BUILDING FUND (GAS TAX)</u> WALKER	That the R.M. of Buchanan submit an Infrastructure Investment Plan application to cover the costs of repairing washed out roads located at NW 18-33-06 W2 (\$2,372.63), Clear right of way at West side of SW 17-33-05 W2 and half of NW 17-33-05 W2 (\$2,185.31), insulating the RM office (\$20,000.00), building up the intersection at SE 26-31-04 W2 (\$40,000.00), removing bridge and putting in culverts at NW 20-32-04 W2 (\$80,000.00) with cost estimates to be determined once quotes can be received.	Carried
Kent, Rob, Darren and Brandon Zuravloff met with council from 10:35 a.m. to 10:58 a.m. discuss the RM road that is located on private property and how the matter can be satisfactorily dealt with.			
<u>RM ROAD ON PRIVATE PROPERTY</u> Council reviewed an email received from Zuravloffs and held further discussions on possible solutions to the issue.			

11-5

Katey Makohoniuk Plant Health Technical Advisor met with council from 10:59 a.m. to 11:05 to discuss the role of the SARM Plant Health Technical Advisor.

Rod Serhan from Finning met with council from 11:06 a.m. to 11:42 a.m. to discuss options with respect to the purchase of a new grader.

LOTS 13 AND 14 BLK/PAR 2 PLAN NO. AJ3984

Further discussions were held about Lots 13 and 14 Blk/Par 2 Plan No. AJ3984

PARKLAND REGIONAL WASTE MANAGEMENT AUTHORITY INC.

Nicole Morrison advised that Withdrawal Notices have been mailed out to the Parkland Regional Waste Management Authority Inc. and all member municipalities on December 2, 2025. The letter received from Parkland Regional Waste Management Authority Inc. regarding board appointments was reviewed and discussed.

171/2025 **MUNICIPAL REVENUE SHARING DECLARATION OF ELIGIBILITY**

BRODZIAK That the R.M. of Buchanan No.304 submit their Declaration of Eligibility for the Municipal Revenue Sharing Grant to the Ministry of Government Relations, having met the Eligibility Requirement of submitting the Audited Annual Financial Statement, being in good standing with reporting and remitting the Education Property Taxes, adopting a Council Procedures Bylaw and Employee Code of Conduct, all members of council having filed and annually updated their Public Disclosure Statements, while Public Reporting on Municipal Waterworks to the ministry is not applicable to this municipality.

Carried

SASKPOWER REBUILD PROJECT

The SaskPower Rebuild Project 20561753 was discussed and Nicole Morrison was instructed to provide the requested information to SaskPower.

172/2025 **WELL KEY SWITCHES**

ZAVISLAK A new well key switch box will be placed on the Vasolowitz well and any existing well key holders will be provided with a new key if requested.

Carried

Reeve, Don Skoretz, declared a conflict of interest as a result of being the landowner of the parcel of land that the Village of Buchanan Lagoon is located on and left the meeting at 12:13 p.m.

173/2025 **VILLAGE OF BUCHANAN LAGOON MOWING**

PRYCHAK That a letter be sent to the Village of Buchanan advising the Rural Municipality of Buchanan No. 304 will not mow the Lagoon without first being provided a copy of Title from Information Services Corporation's system evidencing the Village's ownership of the 10 acre parcel the lagoon is situated on and a copy of the signed Agreement granting the Village access for maintenance as referred to in the Village of Buchanan's letter dated November 19, 2025 together with a copy of the Liability Insurance coverage the Village of Buchanan has in place for the Lagoon property. In the event the Village of Buchanan is unable to provide the requested documentation the Village will need to provide the Rural Municipality of Buchanan No. 304 with written confirmation of the land owners' consent to the RM staff entering on to the land for the purposes of mowing the lagoon. Further, that the Village of Buchanan be advised that all custom work requests are to be submitted to the Administration Office for the RM.

Carried

Reeve, Don Skoretz, returned to the meeting at 12:21 p.m.

174/2025 **SILVER DIRT WORKS INC. 2026 MOWING**

KOPEC That Silver Dirt Works Inc. be contracted to carry out the 2026 mowing for the Rural Municipality of Buchanan No. 304 and that Silver Dirt Works Inc. be notified of the RM's decision to contract them prior to December 31, 2025 in order that the RM receives the 2025 rates for the 2026 mowing.

Carried

DS
n.m.

ALLAN WIONZEK PERMISSION TO INSTALL CULVERT

At Allan Wionzek's request, Council reviewed the document dated December 1, 2025 whereby Allan Wionzek has granted his permission to have a culvert installed from the SW 13-32-06 W2 across the road at corner into SE 14-32-06 W2. It was agreed that no further action is required at this time regarding this matter.

175/2025 **CURTIS SLIVA RETIREMENT GIFT**

BRODZIAK That a retirement gift be purchased for Curtis Sliva in an amount up to \$500.00.

Carried

HIRING NEW SHOP EMPLOYEE

Council had discussions about advertising for new shop employee.

176/2025 **CORRESPONDENCE**

SKORETZ That the correspondence as listed be acknowledged and filed:

- a) Village of Buchanan re: Lagoon mowing
- b) Silver Dirt Works – Thank you letter
- c) Email from Rob, Angie and Brandon Zuravloff
- d) Parkland Search and Rescue Letter
- e) SARM Division 4 Quarterly update and holiday message

Carried

NEXT MEETING

The next meeting is scheduled for Friday, January 16, 2026 at 8:30 a.m.

177/2025 **ADJOURNMENT**

SKORETZ That the meeting be adjourned at 12:52 p.m.

Carried

Minutes approved this 1th day of January, 2026.


Don Skoretz
Reeve


Nicole Morrison
Acting Administrator