

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK on Monday, August 19, 2024.

Present were Reeve Don Skoretz, Acting Administrator Nicole Morrison and the following Councilors: Division 1 – Terry Zavislak, Division 2 – Myron Kopec, Division 4 -Chris Walker, Division 5 -Brian Brodziak, Mentor – Diane Jamieson.

Regrets: Division 3 – Sean Wilson
Division 6 - Brent Pelechaty

Delegates: Ainsley Murdock
Brian Carlson

The Reeve, Don Skoretz called the meeting to order at 8:35 a.m.

150/2024 MINUTES
ZAVISLACK That the minutes of the July 10, 2024 Council Meeting be adopted as presented.
Carried

151/2024 FINANCIAL
KOPEC That the Statement of Financial Activities for July, 2024 be accepted as presented.

152/2024 LIST OF ACCOUNTS
WALKER: That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #18929 to #18957 inclusive and other payments totaling \$271,942.67.
Carried

REPORTS

The following reports were verbally presented:

Reeve and Division reports

Contract Mowing

Canora Rural Public Utility Board Meeting – August 15, 2024

Carried

Ainsley Murdock of Canoe Procurement met with Council at 10:00 a.m. to 10:25 a.m. to provide information on the Canoe Procurement Program available through SARM including what products and services are available through the program.

153/2024 MUNICIPAL TAX DISCOUNT BYLAW
SKORETZ That the Acting Administrator be instructed to prepare a bylaw to provide for early payment discounts as follows and to repeal Bylaw 12-23 Discount on Current Taxes.
July 6%
August 6%
September 5%
October 4%
November 2%

Carried

ZONING BYLAW AND OFFICIAL COMMUNITY PLAN

Diane Jamieson reported that she has been in contact with Ashley Beaton regarding the Official Community Plan and Zoning Bylaw. Ashley Beaton will be invited to attend an upcoming Council meeting to finalize the Official Community Plan and Zoning Bylaw as soon as possible.

D.S. *nm*

154/2024 **RECORDS FOR DESTRUCTION**

ZAVISLAK That approval be granted to destroy documents as listed on Archive lists 2024-11 and 2024-12 pending approval of the Provincial Archives Board.

Carried

155/2024 **RANDY LYNN – BEAVER CONTROL**

SKORETZ That Randy Lynn be approved as a trapper for the Beaver Control Program for 2024.

Carried

156/2024 **CARLSON APPROACH REPAIRS**

BRODZNIAK That approval be granted to widen approaches at NE 22-33-04-W2, NW 10-33-04 W2, NW 23-33-04 W2, NE 03-33-04 W2 and NW 14-33 04 W2 with the R.M. providing required culverts and trucking costs for materials (pit run) and the owner (B & N Carlson Farms) is responsible for cost of clay at \$1.50 per yard, the cost of back hoe and end dump equipment costs. That the RM pay for the culvert to build a new approach at SE 27-33-4 W2 and B & N Carlson Farms pay for all other materials and trucking costs.

Carried

Brian Carlson met with Council at 10:53 a.m. to 11:07 a.m. to discuss terms for a Gravel Lease Renewal contract.

157/2024 **CARLSON GRAVEL AGREEMENT**

WALKER That the Gravel Agreement between the RM of Buchanan No. 304 and B&N Carlson Farms be renewed for an additional 3 year term at rate of \$3.25 per yard with all other terms and conditions to remain the same.

Carried

158/2024 **POLICY 2024-12 ELECTION AND REFERENDUM REMUNERATION SCHEDULE**

ZAVISLAK That Policy 2024-12 Election and Referendum Remuneration Schedule be approved as circulated.

Carried

159/2024 **POLICY 2024-12 ELECTION POLLING STATION**

KOPEC That the Buchanan Rink be designated as the Polling Station(s) for the November 2, 2024 Advance Poll and the November 13, 2024 Municipal Election.

Carried

160/2024 **DATE FOR ADVANCE POLL**

WALKER That November 2, 2024 from 9:00 a.m. to 3:00 p.m. be set as the date for the advance poll for the November 13, 2024 polling date.

Carried

CN RAIL SAFETY ISSUES

The safety issues reported at various railway crossings in the RM have been rectified. All suggested stop signs have been placed.

161/2024 **KOSHELUK INVOICE FOR LOST CROP AS A RESULT OF MOWING**

BRODZNIAK That a payment in the amount \$500.00 be paid to Kevin Kosheluk as reimbursement for lost crop due to a mowing error.

Carried

162/2024 **WATER SECURITY DRAINAGE APPLICATION**

SKORETZ That the Water Security Request for RM approval for a project by Buchanan C & D be deferred to the September 2024 Council meeting to allow for discussions with Buchanan C & D and additional information to be gathered.

Carried

163/2024 **LEASE – SE 08-32-06 W2 (TOMCALA)**

KOPEC That discussions regarding the payment of 2023 and 2024 lease for SE-08-32-06 W2 be deferred to the September 2024 meeting.

Carried

HAMLET BOARD MEETING/POLICIES

Council was advised that recent information has been received regarding additional changes to Hamlet Board requirements and operations. A meeting will be arranged with hamlet board representatives and administration with Council members attending if they are available.

164/2024 **ECMA BOARD OF REVISION APPOINTMENT**

WALKER That Gladys Zavislak be appointed as the RM of Buchanan Representative to the ECMA Board of Revision and that the ECMA Board of Revision be advised accordingly.
Carried

COUNCIL MEMBERS Ipads

The iPads were issued to those Council members present with the understanding the iPads remain the property of the RM and will be handed back into the office at the end of a Councillor's term of office and further that each Council member would be responsible for any loss or damage to the iPad that was issued to them.

165/2024 **CORRESPONDENCE**

BRODZNIAK That the correspondence as listed be acknowledged and filed:

- a) ASWA 2024-25 Board Member Elections Results
- b) SAMA 2024 Primary Audit Report
- c) Building Permit 2024-01B – George and Judith Ann Friesen issued for construction of house
- a) Archives approval to destroy 2024-06, 2024-07, 2024-08, 2024-09 and 2024-10
- d) Parkland Regional Waste Authority Inc.
- e) 3 Transport Canada notifications

Carried

SKORETZ: That the meeting move in camera at 12:23 p.m. to discuss a human resource issue.

The meeting moved out of camera and the regular meeting resumed at 1:05 p.m.

166/2024 **RM CELL PHONE**

WALKER That Council approve the purchase of a cell phone and package for office use.

Carried

NEXT MEETING

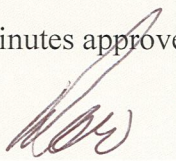
The next meeting is scheduled for Tuesday, September 10, 2024 at 8:30 a.m.

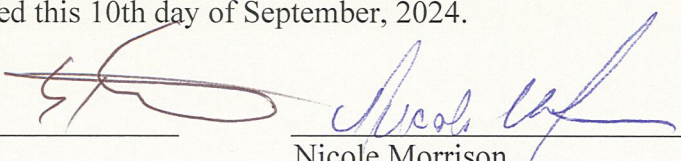
167/2024 **ADJOURNMENT**

SKORETZ That the meeting be adjourned at 1:11 p.m.

Carried

Minutes approved this 10th day of September, 2024.


Don Skoretz
Reeve


Nicole Morrison
Acting Administrator