



Effective January 1, 2025, The R.M. of Buchanan No. 304 will offer our rate payers the opportunity to receive municipal notices such as receipts, tax and assessment notices as attachments in an email rather than by regular mail.

E-MAIL NOTICE CONSENT FORM

Transmitting information by email has a number of risks that residents should be aware of. These include but are not limited to the following;

- Email can be circulated, forwarded and stored in numerous paper and electronic files.
- Email can be immediately broadcast worldwide and be received by many intended and unintended recipients.
- Email senders can easily misaddress an email.
- Email is easier to falsify than handwritten or signed documents.
- Backup copies of an email can exist even after the sender or the recipient has deleted their copy.
- Email can be intercepted, altered, forwarded, or used without authorization or detection.
- Email can be used to introduce viruses into computer systems.
- Email can be used as evidence in court.

The R.M. of Buchanan No. 304 will use reasonable means to protect the security and confidentiality of email information sent and received. However, because of the risks outlined above, the municipality cannot guarantee the security and confidentiality of email communication, and will not be liable for improper disclosure of confidential information. For this reason, the customer must consent to the use of email for delivery of municipal notices.

Consent to the use of email for the delivery of municipal notices includes agreement with the following:

- Failure to receive an emailed municipal notice or invoices does not release me from my responsibility to pay any charges specified on the notice or invoice, or any penalties which may be incurred by late payment. I fully understand that it is my responsibility to notify the R.M. of Buchanan if I do not receive my email notices.
- Cancellation of email notices does not constitute cancellation of services and the customer shall be liable for any past, present or future amounts owing.
- I certify that the information provided is correct. I will inform the R. M. of Buchanan of any changes in my email address, in writing, as soon as possible, to prevent the misdirection of notices and reduce the risk of my not receiving a notice.
- I fully understand that notices can only be sent to one email address.
- I may withdraw from email delivery at any time by informing the R.M. of Buchanan in writing.

CUSTOMER ACKNOWLEDGEMENT AND CONSENT

Name

Mailing Address

Email Address (please print)

Tax Roll Number(s)

I acknowledge that I have read and fully understand this document, and authorize the R.M. of Buchanan to provide specific municipal notices, including tax notice(s), via email. I understand that I will not receive paper notices or invoices if enrolled for these email services.

Owner/Account Holder Signature

Date

PLEASE RETURN FORM BY EMAIL OR MAIL

Don Skoretz, Reeve

Nicole Morrison, Acting Administrator

♦ Box 10 (200 George Wilson Dr.), Buchanan, SK, S0A 0J0 ♦ Ph: 306-592-2055 ♦ Fax: 306-592-4436 ♦ Email: rm304@sasktel.net ♦ Website: rmofbuchanan.ca