

## Rural Municipality of Buchanan No. 304

### Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK on Friday, February 21, 2025.

Present were Reeve-Don Skoretz by telephone, Acting Administrator-Nicole Morrison and the following Councilors: Division 1 – Terry Zavislak by telephone, Division 2 – Myron Kopec, Division 3 – Eugene Prychak, Division 5 - Brian Brodziak, Division 6 - Brent Pelechaty joined the meeting by telephone at 8:45 a.m. and mentor Diane Jamieson

Regrets: Chris Walker – Division 4

The Deputy Reeve, Myron Kopec called the meeting to order at 8:29 a.m.

025/2025 **MINUTES**  
ZAVISLAK That the minutes of the January 21, 2025 Council Meeting be adopted as presented.  
Carried

026/2025 **FINANCIAL**  
SKORETZ That the Statement of Financial Activities and Bank Reconciliation for January 2025 be accepted as presented pending further review.  
Carried

027/2025 **LIST OF ACCOUNTS**  
PRYCHAK That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #19101 to #19128 inclusive and other payments totaling \$87,769.19.  
Carried

Curtis Sliva met with council from 9:00 a.m. to 9:20 a.m. to report on shop activities.

#### **EQUIPMENT**

Reeve Skoretz will have discussions with CAT to determine what warranty, if any, will be provided for the three faulty tires.

028/2025 **KEVIN BARON AND TATE BARON FOR ASSISTING WITH TIRE REPAIR**  
PELECHATY That two Co-Op gift cards in the amount of \$200.00 each be purchased with one gift card to be given to Kevin Baron and one to be given to Tate Baron in appreciation of their assistance with replacing tires on the graders in extreme weather conditions.  
Carried

#### **REPORTS**

Reeve and Division reports were verbally presented.

029/2025 **DAVE WOOD - RENOVATIONS**  
BRODZIAK That Dave Wood be provided with an office key and alarm code to allow him complete office renovations.  
Carried

030/2025 **BYLAW #2025-01 OFFICAL COMMUNITY PLAN**  
KOPEC That Bylaw 2025-01 Official Community Plan be introduced and given first reading and further that a Public Hearing be set for Friday, April, 11, 2025 at 10:00 a.m. with advertising placed on March 7, 2025 and March 14, 2025 in the Canora Courier, on the RM website and be posted in the RM office.  
Carried

Q-S  
NM



031/2025 **BYLAW #2025-02 ZONING BYLAW**

**ZAVISLAK** That Bylaw 2025-02 Zoning Bylaw be introduced and given first reading and further that a Public Hearing be set for Friday, April, 11, 2025 at 10:00 a.m. with advertising placed on March 7, 2025 and March 14, 2025 in the Canora Courier, on the RM website and be posted in the RM office.

Carried

032/2024 **BYLAW 2025-03 FEES BYLAW**

**PELECHATY** That Bylaw 2025-03 Fees Bylaw be introduced and given first reading.

Carried

**TERM DEPOSIT RENEWAL**

The Term Deposit rolled over on its February 11, 2025 renewal date and interest in the amount of \$23,415.48 was paid to the RM of Buchanan Chequing Account.

033/2025 **SARM HIGH INTEREST SAVINGS ACCOUNT**

**SKORETZ** That the RM of Buchanan add a further \$500,000.00 in to the SARM High Interest Savings Account.

Carried

034/2025 **GRAVEL SALES TO RATEPAYERS**

**PRYCHAK** That the RM of Buchanan No. 304 discontinue gravel sales to ratepayers effective immediately as a result of the gravel supply being depleted.

Carried

035/2025 **MUNICIPAL HAIL INSURANCE DELEGATE APPOINTMENT**

**KOPEC** That Don Skoretz be appointed as the RM of Buchanan No. 304's delegate to attend the Municipal Hail Insurance Annual Meeting being held in Saskatoon, Saskatchewan on Tuesday, March 11, 2025.

Carried

036/2025 **RH ELECTRIC – RENOVATION QUOTE**

**BRODZIAK** That the RH Electric quote in the amount of \$12,466.80 plus taxes with respect to the office renovations be approved as presented.

Carried

037/2025 **NICOLE MORRISON – STORM EFFECTING TRAVEL**

**ZAVISLAK** That Nicole Morrison be authorized to work from home with prior approval being received from the Reeve or Deputy Reeve in severe inclement weather.

Carried

038/2025 **RMAA BUILDING AND TECHNICAL STANDARDS WORKSHOP, SARM MAIP TRAINING AND RMAA CONVENTION**

**PELECHATY** That Nicole Morrison be registered to attend the RMAA Building and Technical Standards Workshop being held in Melville on March 26, 2025, and be registered to attend the MAIP Training Session in Regina on April 10, 2025 and further be registered to attend the RMAA Convention being held in Saskatoon May 12 through 15, 2025.

Carried

039/2025 **NICOLE MORRISON FINAL EXAM – APRIL 23, 2025**

**SKORETZ** That a leave of absence with pay be approved for Nicole Morrison for April 23, 2025 to allow her to write her final exam for the University of Regina Basic Accounting and further that the RM office be closed on this day.

Carried

040/2025 **NICOLE MORRISON UNIVERSITY COURSE REGISTRATION**

**SKORETZ** That Nicole Morrison be authorized to registered for 1-week intensive LGA course at the University of Regina with dates and name of course to be determined at a later date with travel, accommodation, meals covered and the office to be closed for that same time period.

Carried

Q-S  
NR



041/2025 **2024 AUDITED FINANCIAL STATEMENT**

KOPEC That the 2024 Audited Financial Statements prepared by Prairie Strong Chartered Professional Accountants including all statements, notes and schedules be approved as circulated.

Carried

**AMSTERDAM WATERWORKS COMPLIANCE INSPECTION**

The results of the Amsterdam Waterworks Compliance Inspection were reviewed by Council. Rick Sheichuk from the Water Security Agency be invited to attend the March 24, 2025 Council Meeting at 10:30 a.m. to discuss water operation requirements in the hamlets.

**COUNCIL PICTURES**

Nicole Morrison advised Council that arrangements have been made for updated council pictures to be taken on March 24, 2025 at 8:10 a.m. prior to the Regular Council Meeting beginning.

042/2024 **SEASONAL EMPLOYEE**

BRODZIAK That the Reeve – Don Skoretz, Deputy Reeve – Myron Kopec and Administrator – Nicole Morrison be authorized to conduct interviews for the seasonal employee position and make a hiring recommendation to Council.

Carried

043/2024 **CULVERT STEAMER**

KOPEC That the RM of Buchanan purchase a culvert steamer at a maximum price of \$20,000.00 with Reeve Skoretz to investigate prices.

Carried

044/2025 **CORRESPONDENCE**

PELECHATY That the correspondence as listed be acknowledged and filed:

- a) SARM 2025 Service Fees
- b) CUPW - Industrial Inquiry Commission Reviewing Canada Post
- c) Myron Kopec – Letter of Intent
- d) Government of Saskatchewan – Clubroot Distribution in Saskatchewan Map
- e) SARM Liability Self-Insurance Plan Statement of Individual Member Account at December 31, 2024
- f) Emergency and Community Support Email – Emergency Preparedness Days
- g) Municipal Hail Insurance Letter and 2024 Annual Meeting Minutes
- h) Resterra Land and Road Reclamation 2025 Price List
- i) ATL Group – iHunter Landownership Digital Map 2024 Report
- j) SaskTel – Preparing for Road Construction
- k) SARM Annual Convention Draft Agenda
- l) SEDA – Saskatchewan Investment Readiness Initiative
- m) WSP – Invitation to Hospitality Night at SARM Convention
- n) Brandt – Invitation to Hospitality Night at SARM Convention
- o) SARM – Benefit Plan changes
- p) SARM News Release re: Derelict or abandoned buildings and yard sites
- q) Royal Canadian Legion Recognition Book Ad request
- r) Sean Wilson News Letter Ad request
- s) SaskTip

Carried

**NEXT MEETING**

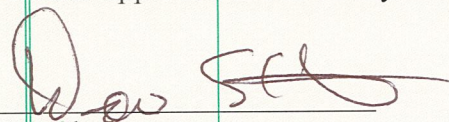
The next meeting is scheduled for Monday, March 24, 2025 at 8:30 a.m.

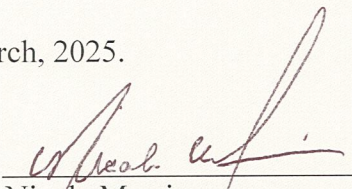
045/2025 **ADJOURNMENT**

KOPEC That the meeting be adjourned at 12:00 p.m.

Carried

Minutes approved this 24th day of March, 2025.

  
Don Skoretz  
Reeve

  
Nicole Morrison  
Acting Administrator