

**MINUTES of the REGULAR MEETING  
of the RURAL MUNICIPALITY of BUCHANAN No.304  
held on THURSDAY JANUARY 13-2022  
at the BUCHANAN COMMUNITY CENTRE, 323 2<sup>nd</sup> Ave E, BUCHANAN, SK**

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**ORDER:** Reeve Skoretz called the meeting to order at 9:05 a.m.

**ATTENDANCE:** Councillors - Wally Slobozian- Division 1  
- Myron Kopec- Division 2  
- Justin DeVries- Division 4  
- Brian Brodziak- Division 5  
- Brent Pelechaty- Division 6  
Reeve - Don Skoretz  
Mun. Admin. - Twila Hadubiak

The January 13-2022 Regular Meeting was held in at the Buchanan Community Centre so that council could social distance due to the COVID-19 Pandemic, in an attempt to stop the spread of the virus.

**BOND & SECURITIES:**

The Administrator presented the Reeve with the municipal Bond and Securities, Reeve Skoretz put the same before council, as per Sec.113(2)&(3) of *The Municipalities Act*.

**1/2022** Slobozian "That the municipal Administrator's Bond and Securities be accepted as stated on the individual certificate issued through the S.A.R.M. Fidelity Bond Self-Insurance Plan."

Carried.

**MINUTES:  
2/2022**

Kopec "That the minutes of the December 08-2021 Regular Meeting of Council be approved as read."

Carried.

Councillor Wilson arrived to the meeting at 9:20 a.m.

**FINANCIAL STATEMENTS:**

**3/2022** Wilson "That the statement of financial activities for the month of December 2021 be accepted as presented."

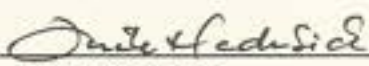
Carried.

**ROADS CONSTRUCTION/MAINTENANCE:**

**4/2022** DeVries "That 'Summer Road only' signs be placed at the intersection of SW 7-32-06-W2, going north, and at NNW 13-33-04-W2, going south."

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

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**COUNCIL CODE OF ETHICS:**

Councillor DeVries left the meeting at 10:20 a.m. and Reeve Skoretz left at 10:23 a.m. while council discussed a Code of Ethics complaint.

5/2022

Wilson "That council go in camera to discuss the complaint of a Council Code of Ethics contravention as per RES.189/2021 at 10:24 a.m."

Carried.

Councillor DeVries returned to the meeting at 10:33 a.m. and left at 10:55 a.m.

6/2022

Wilson "That Council came out of camera at 11:04 a.m."

Carried.

Councillor DeVries returned to the meeting at 11:05 a.m.

The Administrator left the meeting at 11:20 a.m.

The Administrator and Reeve returned to the meeting at 12:05 p.m.

7/2022

Brodziak "That council received an informal harassment complaint and hired LA LADR HR Consulting. After reviewing the report and under the advice of LA LADR HR Consulting, the report was not substantiated as no investigation was done at the request of the complainant."

8/2022

DeVries "That there be a recorded vote for RES.7/2022."

Carried.

Div. 1- Wally Slobozian                      yes

Div. 2- Myron Kopec                        yes

Div. 3- Sean Wilson                        yes

Div. 4- Justin DeVries                      no

Div. 5- Brian Brodziak                    yes

Div. 6- Brent Pelechaty                   yes

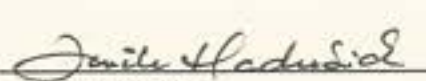
Carried.

**OHS/HR:  
9/2022**

Pelechaty "That the letter drafted by SARM lawyer Courtney Riviere be approved to be forwarded to Allan Veldman to clarify that the only part of the OHS decision being appealed is regarding wages owed."

Carried.

  
Reeve

  
Administrator



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OHS/HR:  
10/2022

Slobozian "That the administrator and reeve attend the OHS Adjudication as witnesses on February 3 & 4, 2022."

Carried.

11/2022

Kopec "That the administrator give detailed reports on all activity and correspondence on all complaints."

Carried.

**SIGNING AUTHORITIES:**

12/2022

DeVries "That subject to Sec.115(5) of *The Municipalities Act*, cheques and other negotiable instruments of this municipality must be signed by the Administrator and Reeve, & should the Reeve be unavailable, by the Deputy-Reeve."

Carried.

**DEPUTY-REEVE:**

13/2022

Brodziak "That councillor Wilson be appointed the Deputy-Reeve for The Rural Municipality of Buchanan No.304 for 2022."

Carried.

**SHOP SUPERVISOR:**

14/2022

Pelechaty "That reeve Skoretz, alternate councillor Wilson, be appointed as shop supervisor for 2022."

Carried.

**FIRE CHIEF:**

15/2022

Skoretz "That Brad Secundiak be appointed the municipal Fire Chief for 2022."

Carried.

**WEED INSPECTOR:**

16/2022

Slobozian "That Vince Bailey be appointed the municipal weed inspector for 2022."

Carried.

**PEST CONTROL OFFICER:**

17/2022

Kopec "That Vince Bailey be appointed the municipal pest control officer for the year 2022."

Carried.

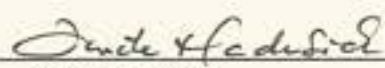
**AUDITOR:**

18/2022

Wilson "That Baker Tilly SK LLP of Yorkton Sask. be appointed the municipal audit firm for the year 2022."

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

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**SOLICITOR:  
19/2022**

DeVries "That Leland Campbell Kondratoff Persick LLP be retained for Tax Enforcement purposes."

Carried.

**ROAD BAN COMMITTEE:**

**20/2022**

Pelechaty "That councillors Slobozian and Brodziak be appointed to form the 2022 municipal road ban committee pursuant to Bylaw #2-87."

Carried.

**EMERGENCY MEASURES ORGANIZATION:**

**21/2022**

Brodziak "That the reeve, councillors and administrator be appointed to the 2022 municipal emergency measures organization pursuant to Bylaw #3-88."

Carried.

**GRAVEL SEARCH COMMITTEE:**

**22/2022**

Skoretz "That councillors DeVries and Wilson form the 2022 municipal gravel search committee."

Carried.

**EQUIPMENT COMMITTEE:**

**23/2022**

Slobozian "That all council be appointed to the equipment committee for 2022."

Carried.

**HARASSMENT PREVENTION COMMITTEE:**

**24/2022**

Kopec "That the municipal Harassment Committee be comprised of all council members unless a council member is named in the complaint being dealt with, in which case that member must not be part of the Committee."

Carried.

**STURGIS & DISTRICT RURAL FIRE DEPT. CO-OP:**

**25/2022**

Wilson "That councilors DeVries and Pelechaty represent the municipality on the Sturgis and District Rural Fire Department Co-operative Board for 2022."

Carried.

**STURGIS & DISTRICT MUTUAL AID AREA:**

**26/2022**

DeVries "That Debbie Olynyk represent the municipality on the Sturgis and District Mutual Aid Area Board for 2022."

Carried.

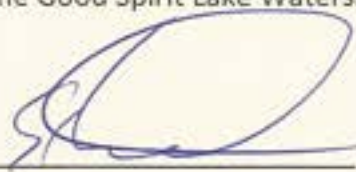
**GOOD SPIRIT LAKE WATERSHED:**

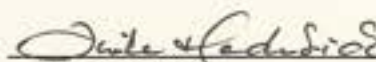
**27/2022**

Brodziak "That councillor Kopec be appointed to represent this municipality on the Good Spirit Lake Watershed Association Board for 2022."

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Administrator



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**ASSINIBOINE WATERSHED STEWARDSHIP ASSOC.:**

**28/2022** Pelechaty "That reeve Skoretz be appointed to represent this municipality on the Assiniboine Watershed Stewardship Association Committee for 2022."  
Carried.

**WHITESAND RIVER ADVISORY COMMITTEE:**

**29/2022** Slobozian "That reeve Skoretz be appointed to represent this municipality on the Whitesand River Advisory Committee for 2022."  
Carried.

**PARKLAND REGIONAL LIBRARY:**

**30/2022** Kopec "That councillor Slobozian be appointed to represent this municipality on the 2022 Parkland Regional Library Regional Board, Jill Olynyk be appointed to the Buchanan Local Board, councillor Brodziak be appointed to the Sturgis and Preeceville Local Boards, and councillor Slobozian to the Canora Local Board."  
Carried.

**COMMUNITY WELLS:**

**31/2022** Wilson "That Further to Bylaw #3-91, Curtis Sliva be appointed as the community wells caretaker."  
Carried.

**CANORA RURAL PUBLIC UTILITY BOARD:**

**32/2022** DeVries "That councillor Pelechaty and Sean Wilson be appointed to represent this municipality on the Canora Rural Public Utility Board with councillor Slobozian being appointed as the alternate member."  
Carried.

**EMERGENCY CO-ORDINATOR:**

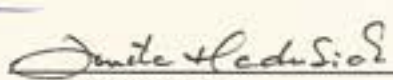
**33/2022** Brodziak "That Debbie Olynyk be appointed as the Emergency Co-ordinator for 2022."  
Carried.

**BOARD OF REVISION:**

**34/2022** Pelechaty "That councillor Kopec be appointed to the Board of Revision."  
Carried.

**35/2022** Skoretz "That the East Central Municipal Alliance (E.C.M.A.) Board of Revision be appointed for property assessment appeals."  
Carried.

  
Reeve

  
Administrator

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**PARKLAND REGIONAL WASTE MANAGEMENT AUTHORITY:**

**36/2022** Kopec "That councillor DeVries, alternate councilor Slobozian, be appointed to the Parkland Regional Waste Management Authority for 2022."  
Carried.

**NORTH EAST AREA TRANSPORTATION PLANNING COMMITTEE:**

**37/2022** Slobozian "That councillor Wilson be appointed to the North East Area Transportation Planning Committee for 2022."  
Carried.

**HUDSON BAY ROUTE ASSOCIATION:**

**38/2022** Wilson "That councillors Pelechaty and Brodziak be appointed to the Hudson Bay Route Association, with councillor DeVries as the alternate, for 2022."  
Carried.

**AMSTERDAM SOUTH CREEK WATERSHED ASSOC:**

**39/2022** Brodziak "That councillor DeVries and Terry Zavislak be appointed as members to the Amsterdam South Creek Watershed Association No.12."  
Carried.

**OCCUPATIONAL HEALTH & SAFETY:**

**40/2022** Pelechaty "That reeve Skoretz and councillor Slobozian be appointed to the municipal Occupational Health & Safety committee for 2022."  
Carried.

**STRAY ANIMALS:**

**41/2022** Skoretz "That administrator Hadubiak be appointed as the administrator of *The Stray Animals Act* for 2022."  
Carried.

**AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN (A.P.A.S.):**

**42/2022** Slobozian "That councillor Kopec, alternates councillor DeVries and reeve Skoretz, be appointed to APAS for 2022."  
Carried.

**EAST CENTRAL MUNICIPAL ALLIANCE (E.C.M.A.):**

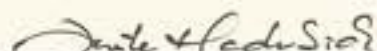
**43/2022** Kopec "That the administrator and reeve, alternate councillor Pelechaty, be appointed to the East Central Municipal Alliance committee for 2022."  
Carried.

**THE HEALTH FOUNDATION OF EAST CENTRAL SASKATCHEWAN:**

**44/2022** Wilson "That reeve Skoretz be appointed to The Health Foundation of East Central Saskatchewan for 2022."  
Carried.

  
\_\_\_\_\_  
Reeve



  
\_\_\_\_\_  
Administrator



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**DELEGATIONS:**

**45/2022** Wilson "That all council members be delegated to represent this municipality at the 2022 S.A.R.M. Annual Convention to be held in Regina March 15-17."  
Carried.

**46/2022** DeVries "That councillors Kopec and Slobozian be appointed as voting delegates to represent this municipality at the 2022 S.A.R.M. Annual Convention."  
Carried.

**ROADS CONSTRUCTION/MAINTENANCE:**

The Administrator was asked to leave the meeting at 1:42 p.m. & asked to return at 2:10 p.m.

**47/2022** Slobozian "That municipal employee Charles Maygard be given a \$2.00 per hour wage increase to \$27.00/hour worked, plus 4% statutory and 3/52 annual holiday pay, effective January 1, 2022."  
Carried.

**48/2022** Kopec That municipal employee Curtis Sliva be given a \$1.00 per hour wage increase to \$30.00/hour worked, plus 4% statutory and 6/52 annual holiday pay, effective January 1, 2022."  
Carried.

**ADMINISTRATOR:**

**49/2022** Wilson "That the Administrator's annual salary remain at \$62,056.80 for 2022, as per RES. 49/2019, with 4 weeks of annual holidays."  
Carried.

**COUNCIL CODE OF ETHICS:**

Reeve Skoretz and Councillor DeVries left the meeting at 2:25 p.m. while council discussed a Code of Ethics complaint.

**50/2022** Wilson "That the Council Code of Ethics contravention be tabled."  
Carried.

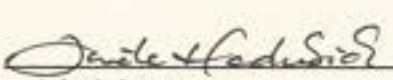
Reeve Skoretz and Councillor DeVries returned to the meeting at 2:28 p.m.

Councillor Wilson left the meeting at 2:30 p.m.

**CORRESPONDENCE:**

**51/2022** Pelechaty "That the correspondence listed in Part #6 of the January 13-2022 Regular Meeting Agenda having been read now be filed."  
Carried.

  
Reeve

  
Administrator

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**R.M.A.A.:  
52/2012**

Skoretz "That payment of the \$425 membership fee be made to the Rural Municipal Administrators' Association of Saskatchewan for the administrators' 2022 membership fee."

Carried.

Councillor Pelechaty left the meeting at 2:50 p.m.

**TAXES- PROVINCIAL LANDS:**

**53/2022**

Slobozian "That Ministry of Agriculture Lands Branch be requested to initiate cancellation procedures in accordance with *The Provincial Lands Act, 2016* for all lands held per lease LLB3040482, with taxes on said properties now being in arrears."

Carried.

**WORKERS COMPENSATION:**

**54/2022**

Kopec "That the 2022 Saskatchewan Worker's Compensation Board Employer's Payroll Statement be completed optional coverage for members of council being set at the minimum \$38,442."

Carried.

**H.B.R.A.:**

**55/2022**

DeVries "That the municipality continue with the Hudson Bay Route Association membership with payment of the membership fee of \$300 for 2022."

Carried.

**N.E.A.T.P.C.:**

**56/2022**

Brodziak "That the municipality continue with the North East Area Transportation Planning Committee membership with payment of the \$110 membership fee for 2022."

Carried.

**INSURANCE:**

**57/2021**

Skoretz "That the R.M. of Buchanan No.304 renew its agreement to be a participating municipality in the SARM Property Self Insurance Program."

Carried.

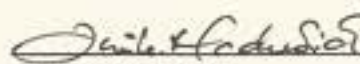
**RECREATION AND CULTURAL:**

**58/2022**

Slobozian "That the municipal population of 301 be allocated for use under the 2022 Sask. Lotteries Community Grant Program; 101 to the Buchanan & District Recreation Board, 100 to the Sturgis & District Recreation Board, 100 to the Preeceville & District Recreation Board, with no allocation to the Canora Recreation Board."

Carried.

  
Reeve

  
Administrator



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**ACCOUNTS:**

**59/2022**

Kopec "That stale-dated CK# 17480 be reissued to Buchanan Community Center and stop payment placed on CK# 17681 for a cheque lost by Brent Pelechaty, and that it also be reissued."

Carried.

**APPROVAL OF ACCOUNTS:**

**60/2022**

DeVries "That the accounts in the amount of \$176,765.29 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment, dated December 31, 2021."

Carried.

**61/2022**

Brodziak "That the accounts in the amount of \$122,466.18 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment."

Carried.

**ADJOURNMENT:**

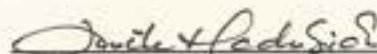
**62/2022**

Skoretz "That this meeting adjourn, time 3:20 p.m."

Carried.



Reeve



Administrator