

## Rural Municipality of Buchanan No. 304

### Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK on Wednesday, July 10, 2024.

Present were Reeve Don Skoretz, Acting Administrator Nicole Morrison and the following Councilors: Division 1 – Terry Zavislak, Division 2 – Myron Kopec, Division 3 – Sean Wilson, Division 6 - Brent Pelechaty, Mentor – Diane Jamieson.

Regrets: Chris Walker – Division 4  
Brian Brodziak – Division 5

The Reeve, Don Skoretz called the meeting to order at 8:45 a.m.

128/2024 **MINUTES**

KOPEC: That the minutes of the June 12, 2024 Council Meeting be adopted as presented with revisions made to 100/2024 Walker making motion and 120/2024 Shop training is Ground Disturbance – Level 1 not Ground Distance.

Carried

129/2024 **DIVISION 1 GARBAGE BIN**

ZAVISLAK: That one garbage bin be moved from the shop site to the Division 1 bin site.

Carried

Councilor Shawn Wilson arrived at 9:10 a.m.

130/2024 **GARBAGE BIN MAINTENANCE**

SKORETZ: That a letter be sent to Parkland Regional Waste Management regarding the following concerns; wildlife accessing bins and general bin maintenance including missing lids.

Carried

131/2024 **MULCHING**

PELECHATY: That the R.M. of Buchanan approve the hiring of Treven Leason for up to 10 hours to mulch the growth along the road allowances between Sections 17-33-05 W2 and 18-33-05 W2 to make it passable for equipment.

Carried

132/2024 **CLEAR RIDGE ROOF PANELS – COLD STORAGE SHOP**

ZAVISLAK: That clear ridge replacement roof panels be purchased to repair the existing damaged cold storage shop roof panels.

Carried

133/2024 **CULVERTS**

KOPEC: That the following culverts be replaced/installed:

- WNW 25-33-06 W2 900x13m
- WNW 10-32-06 W2 600x14m
- WSW 18-31-06 W2 500x12m
- SSW 01-33-06 W2 400x13m
- SE 16-32-04 W2 400x13m

Carried

Aaron Serhan met with Council at 9:10 a.m. to 9:50 a.m. to report on shop operations, approved road work projects and other activities.

134/2024 **FINANCIAL**

WILSON: That the Statement of Financial Activities for June 2024 be accepted as presented.

Carried

DS

nm



Reeve Skoretz left the meeting at 9:50 a.m. and turned the chair over to Deputy Reeve Myron Kopec.

135/2024 **LIST OF ACCOUNTS**

PELECHATY: That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #18899 to #18928 inclusive and other payments totaling \$71,390.41.

Carried

Reeve Skoretz returned to the meeting at 9:54 a.m. and resumed the chair at 10:02 a.m.

136/2024 **TEXT TO CAR**

KOPEC: That the Acting Administrator be instructed to contact Text2Car service to determine when the service can be deactivated and the subscription cancelled.

Carried

**REPORTS**

Reeve and Division reports were verbally presented.

Other reports presented: APAS and Assiniboine Watershed Association

Councilor Brent Pelechaty left the meeting at 10:48 a.m. and returned at 10:53 a.m.

137/2024 **BOARD OF REVISION APPOINTEE**

SKORETZ: That the R.M. of Buchanan approve the registration of Gladys Zavislak in the U of R Board of Revision Training with registration/tuition costs covered by the RM.

Carried

Councilor Shawn Wilson stepped out of meeting at 10:59 a.m.

**ZONING BYLAW AND OFFICIAL COMMUNITY PLAN**

Diane Jamieson reported that she has been in contact with Ashley Beaton regarding the Official Community Plan and Zoning Bylaw. Ashley Beaton will be invited to attend an upcoming Council meeting to finalize the Official Community Plan and Zoning Bylaw as soon as possible.

Councilor Shawn Wilson returned to the meeting at 11:10 a.m.

**HAMLET BOARD OPERATIONS**

The meeting with the Tadmore and Amsterdam Hamlet Boards is scheduled for 6:00 p.m. Tuesday, July 16, 2024 where information will be provided regarding the requirements of Organized Hamlets and recent changes to legislation regarding hamlet board operating policies.

138/2024 **SALE OF PIT RUN - COST**

ZAVISLAK: That the cost of pit run sold through the RM to be \$5.00 per cubic yard.

Carried

**SHOP EMPLOYEES – 1 HOUR PER WEEK/PAPERWORK**

Council discussed the one hour per week allotment for shop employees to complete paperwork. It was agreed that this needs to be clarified with employees as it should be for full-time employees only and that the employee should not punch out until they have completed the paperwork so that it can be verified and accounted for.

139/2024 **ROLL #1248 SASKTEL GIL 2023 TAX ABATEMENT**

KOPEC: That the 2023 Grant-in-lieu levy for Roll #1248 SaskTel be abated in the total amount of \$69.29 made up as follows:

Municipal \$33.16

Education \$30.32

Advertising \$ 5.81

Carried

DS NM



Councilor Shawn Wilson declared a conflict of interest because of his position as Mayor of the Village of Buchanan related to the discussion regarding the Buchanan Library and left the room at 11:52 a.m.

140/2024 **LIBRARY DONATIONS**

SKORETZ: That the R.M. of Buchanan approve donation of \$1,500.00 to the Buchanan Library for the 2024 fiscal year and that the local Library Board be advised that Council is reviewing donations to organizations and future funding may not be available in upcoming years.

Carried

Councilor Shawn Wilson returned to the meeting at 11:57 a.m.

141/2024 **2024 TAX DISCOUNTS**

KOPEC: That previous discounts on municipal taxes and hail taxes will remain in effect for the 2024 Taxation year as follows:

- 6% discount to August 31
- 5% discount to September 30
- 4% discount to October 31
- 2% discount to November 30

Carried

142/2024 **BYLAW 09-2024 – REPEAL BYLAW**

PELECHATY: That Bylaw 09-2024 Repeal Bylaw be introduced and given first reading.

Carried

143/2024 **BYLAW 09-2024 – REPEAL BYLAW**

SKORETZ: That Bylaw 09-2024 Repeal Bylaw be read a second time.

Carried

144/2024 **BYLAW 09-2024 – REPEAL BYLAW**

ZAVISLAK: That Bylaw 09-2024 Repeal Bylaw be given three readings at this meeting.

Carried Unanimously

145/2024 **BYLAW 09-2024 – REPEAL BYLAW**

KOPEC: That Bylaw 09-2024 Repeal Bylaw be read a third time and enacted.

Carried

146/2024 **NEWS LETTER**

WILSON: That the draft newsletter presented to Council for review be approved for mailing with the 2024 Tax Notices.

Carried

147/2024 **CORRESPONDENCE**

SKORETZ: That the correspondence as listed be acknowledged and filed:

- a) SARM – Error in EH Benefit Billing for 2024
- b) Ducks Unlimited Canada – Parcels for Tender in the RM of Buchanan
- c) 2023 Co-Op Equity Statement
- d) Canora Public Utility Board – Absent Representatives
- e) Letter from Minister Carr – Highway 8 between Pelly and Kamsack

Carried

148/2024 **CANORA RURAL PUBLIC UTILITY BOARD**

KOPEC That Terry Zavislak and Don Skoretz be appointed as alternate representatives to the Canora Rural Public Utility Board.

Carried

149/2024 **ADJOURNMENT**

SKORETZ That the meeting be adjourned at 12:38 p.m.

Carried

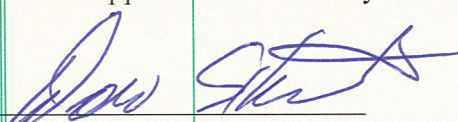
**NEXT MEETING**

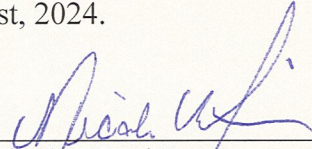
The next meeting is scheduled for Monday, August 19, 2024 at 8:30 a.m.

D.S. nm



Minutes approved this 19<sup>th</sup> day of August, 2024.

  
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Don Skoretz  
Reeve

  
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Nicole Morrison  
Acting Administrator

