

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK Monday, July 14, 2025.

Present were Reeve-Don Skoretz, Acting Administrator-Nicole Morrison and the following Councilors: Division 1 – Terry Zavislak, Division 2 – Myron Kopec, Division 3 – Eugene Prychak, Division 4 - Chris Walker by telephone, Division 5 – Brian Brodziak, Division 6 - Brent Pelechaty.

The Reeve, Don Skoretz, called the meeting to order at 8:33 a.m.

115/2025 MINUTES
ZAVISLAK
presented.

That the minutes of the June 20, 2025 Council Meeting be adopted as

Carried

Chris Walker left the meeting at 8:52 a.m.

116/2025 FINANCIAL
KOPEC

That the Statement of Financial Activities, Bank Reconciliation and Mastercard Statement for June 2025 be accepted as presented.

Carried

117/2025 LIST OF ACCOUNTS

PRYCHAK That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #19238 to #19268 inclusive and other payments totaling \$359,627.85.

Carried

REPORTS

Reeve and Division reports were verbally presented.

118/2025 HAMLET OF TADMORE JUNE 13, 2025 ANNUAL GENERAL MEETING MINUTES

BRODZIAK That the following comments with respect to the June 13, 2025 Meeting Minutes of the Hamlet of Tadmore be noted:

- No balance sheet has been presented by the RM for the Hamlet of Tadmore for 2023 or 2024.

To be noted: The Financial Statements for 2023 and 2024 have since been provided to the Hamlet Board on June 27, 2025;

- It was requested several times by counsellors to Nicole that the RM provide the financials for the town as per Municipality Regulations section 34 subsection 33 which states January 23rd of each year it is to be presented to the hamlet and this was met with denial.

To be noted: The request were not met with denial. It was explained that Mentor Diane Jamieson was in the process of gathering the necessary information to complete the financials but would be unable to accurately complete them as the Hamlet Board had not provided the information required from them to accurately complete the Financial Statements.

- Tadmore is being told that we have no budget for expenses without evidence. In 2022 we had a surplus of over \$19,000 and no major expenses since then.

To be noted: The Hamlet Board was not told that they had no budget for expenses. It was explained to various members of the Hamlet Board that expenses are paid out of the current tax levy allocation and that if there is a surplus it is added to the accumulated surplus as the end of the year, if there is a deficit the accumulated surplus would be reduced.

DS
NM

- Discussions about timely compensation by the RM for expenditures by the town. Currently, expenditures can take anywhere from a month to several to be paid.

To be noted: It was explained to April Lott on June 20, 2025 that no expenses have been submitted other than the annual indemnity amounts to Board Members and a mowing bill since current Administration has worked in this office (April 16, 2024). Those amounts were paid out on the date of the following R.M. Council Meeting and could not be paid sooner as all accounts payable have to be approved by Council prior to payment being made. As a result of this, there will always be a delay in payment being received once expenses are submitted.

And further to be noted: The Hamlet of Tadmire is not in compliance with requirements of *The Municipalities Act and Regulations* including the following:

- An agreement between the Hamlet Board and the RM is required. A draft copy was supplied to the Hamlet Board in December 2024. There has been no response from the Hamlet Board.
- A budget from the Hamlet Board is to be submitted to the RM by March 31 of each year. The RM has not received a proposed budget from the Hamlet Board for 2024 or 2025.
- The Hamlet Board is to establish the following policies
 - (a) notices in accordance with section 24;
 - (b) hamlet board meeting requirements in accordance with section 27, including: (i) rules of order, including quorum; scheduling of meetings, including procedures for rescheduling a meeting; and (iii) appearances by residents;
 - (c) election of hamlet board members, including: (i) (ii) the manner of voting; and nominations;
 - (d) filling of vacancies of hamlet board members;
 - (e) disqualification of hamlet board members;
 - (f) duties of the hamlet board secretary;
 - (g) remuneration of hamlet board members.
- (2) The hamlet board shall submit the policies mentioned in subsection (1) to the municipality, and the municipality shall make the policies available for public inspection in accordance with section 117 of the Act.
- (3) The policies mentioned in subsection (1) must be approved by the hamlet board before the annual general meeting in 2024
- The Hamlet Board is required to hold a minimum of 4 meetings per year with no more than 120 days between meetings. Copies minutes of each meeting are to be submitted to the RM Office within 10 days of the meeting date.

The RM has attempted to set up several meetings with the Hamlet Board to discuss areas of concern by both parties in late 2023 and early 2024 with no success.

Carried

Garry Maximiuk and Morley Leung representing the Village of Buchanan met with council from 10:00 a.m. to 10:19 a.m. to discuss dumpster issues.

RM DUMPSTERS IN VILLAGE OF BUCHANAN

Further discussions will be held with the Village of Buchanan about the possibility of relocating bins to the old Village of Buchanan dumpsite.

GARBAGE BINS

A telephone discussion with Dave from Ottenbreit Sanitation Services Ltd. from 10:30 a.m. to 10:55 a.m. regarding the cost of individual garbage bins and tipping fees. He will forward a proposal setting out the monthly bin rental costs and tipping fees for Council's further consideration.

119/2025 **SUBDIVISION OF NW 14-32-05 W2**

SKORETZ That a letter be sent to Community Planning advising the Council for the RM of Buchanan No. 304 has no issue with the subdivision of the NW 14-32-05 W2 proceeding.

Carried

Handwritten signature and initials
D-5
NM

WELL HOUSE REPAIR NW 22-30-06 W2

Eugene Prychak will have discussions with the Preeceville Gateway Co-op to obtain a revised quote to include the cost for siding the well house.

Reeve Skoretz left the meeting at 11:06 a.m. and Deputy Reeve Kopec took over as Chair of the meeting.

120/2025 **CORRESPONDENCE**

BRODZIAK That the correspondence as listed be acknowledged and filed:

- a) Ducks Unlimited Canada letter;
- b) Primary Engineering letter;
- c) SAMA Certificate of Confirmation;
- d) Email from Derek Friesen of the RCMP.

Carried

NEXT MEETING

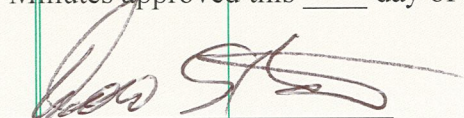
The next meeting is scheduled for Friday, August 15, 2025 at 8:30 a.m.

121/2025 **ADJOURNMENT**

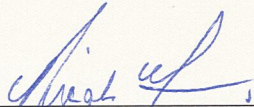
KOPEC That the meeting be adjourned at 11:30 a.m.

Carried

Minutes approved this ____ day of August, 2025.



Don Skoretz
Reeve



Nicole Morrison
Acting Administrator