

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK Friday, June 20, 2025.

Present were Reeve-Don Skoretz, Acting Administrator-Nicole Morrison and the following Councilors: Division 1 – Terry Zavislak, Division 2 – Myron Kopec, Division 3 – Eugene Prychak, Division 5 – Brian Brodziak, Division 6 - Brent Pelechaty.

Regrets – Division 4 - Chris Walker

The Reeve, Don Skoretz, called the meeting to order at 8:45 a.m.

099/2025 **MINUTES**
ZAVISLAK
presented.

That the minutes of the May 5, 2025 Council Meeting be adopted as

Carried

Aaron Serhan met with council from 9:00 a.m. to 10:03 a.m. to report on shop activities.

Brent Pelechaty left the meeting at 9:51 a.m.

Marie Kupchinski and Sharron Murray met with council from 10:03 a.m. to 10:19 a.m. to discuss library matters.

Brent Pelechaty returned to the meeting at 10:05 a.m.

100/2025 **LIBRARY DONATION**
KOPEC
Buchanan Library.

That the RM of Buchanan make a one-time donation of \$1,500.00 to the

Carried

101/2025 **FINANCIAL**
PRYCHAK

That the Statement of Financial Activities, Bank Reconciliation and Mastercard Statement for May 2025 be accepted as presented.

Carried

102/2025 **LIST OF ACCOUNTS**
BRODZIAK

That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #19203 to #19237 inclusive and other payments totaling \$187,694.75.

Carried

103/2025 **TRAFFIC SIGN INSTALLATION**
PELECHATY

That a stop sign be installed on the south side of SE 27-33-06 W2 intersection and new yield sign be installed on the south side of the SW 29-33-06 W2 intersection.

Carried

104/2025 **CULVERT INSTALLATION**
ZAVISLAK

That culverts be installed at the following approaches:
SE 32-31-04 W2
SW 34-31-06 W2
SE 02-32-06 W2
NW 16-32-06 W2

Carried

DS Nm

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Carried

Q-S
N/m

REPORTS

Reeve and Division reports were verbally presented.

105/2025 **DOCTOR INCENTIVE COST SHARE AGREEMENT**

SKORETZ That the RM of Buchanan No. 304 is committed to entering in to a new Doctor Incentive Cost Share Agreement at a rate of \$5.50 per capita annually. The 2025 payment amount will be \$599.50

Carried

106/2025 **LIST OF LAND IN ARREARS 2024**

ZAVISLAK That the Acting Administrator be authorized to act on the list of land in arrears for 2024 taxes as presented to the Head of Council.

Carried

HAMLET OF TADMORE

Council had a discussion regarding requests made by the Hamlet of Tadmore Board for financial information with additional follow up required.

107/2025 **RM DUMPSTERS IN VILLAGE OF BUCHANAN**

SKORETZ That a letter be sent to the Village of Buchanan inviting a Village of Buchanan representative to attend the July 2025 council meeting as a delegate to discuss the dumpsters located on the RM Shop property.

Carried

108/2025 **INTERSECTION EAST OF JIM GOGOL'S**

ZAVISLAK That the intersection east of Jim Gogol's be built up and that Garth Hammerstrom be contracted to complete the work required with price and time line for work completion to be determined.

Carried

109/2025 **PURCHASE OF TRUCK FOR RM SHOP**

KOPEC That a truck be purchased for RM shop use at a maximum purchase price of \$50,000.00.

Carried

SHAWN PATENAUDE – REQUEST TO PURCHASE ROADWAY

A letter will be sent to Shawn Patenaude declining his offer to purchase a portion of road allowance to the SW 25-33-04 W2

110/2025 **PURCHASE OF CLAY ON W1/2 SW 15-33-04 W2**

BRODZIAK That the RM agrees to purchase clay located on the W1/2 SW 15-33-04 W2.

Carried

111/2025 **POLICY NO. 2025-03 HOURS OF WORK SHOP EMPLOYEES**

PELECHATY That Policy No. 2025-03 Hours of Work Shop Employees be approved as circulated.

Carried

112/2025 **POLICY NO. 2025-04 FATIGUE MANAGEMENT**

ZAVISLAK That Policy No. 2025-04 Fatigue Management be approved as circulated.

Carried

113/2025 **CORRESPONDENCE**

KOPEC That the correspondence as listed be acknowledged and filed:

- a) Sean Wilson – Canora-Pelly Connector Newsletter
- b) Plant Health Technical Advisor, SARM Division 4 email
- c) Agricultural Health and Safety Network letter
- d) Transport Canada Letters of Non-Compliance
- e) CPAA letter
- f) SAMA Primary Audit Report indicating compliance

Carried

Q5
nr

NEXT MEETING

The next meeting is scheduled for Monday, July 14, 2025 at 8:30 a.m.

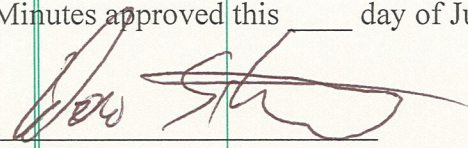
114/2025 **ADJOURNMENT**

SKORETZ

That the meeting be adjourned at 1:12 p.m.

Carried

Minutes approved this _____ day of July, 2025.



Don Skoretz
Reeve



Nicole Morrison
Acting Administrator

Q5