

**MINUTES of the REGULAR MEETING
of the RURAL MUNICIPALITY of BUCHANAN No.304
held on WEDNESDAY MAY 04-2022
at the R.M. COUNCIL CHAMBERS, 200 George Wilson Dr, BUCHANAN, SK**

ORDER: Reeve Skoretz called the meeting to order at 7:20 a.m.

ATTENDANCE: Councillors - Wally Slobozian- Division 1
- Myron Kopec- Division 2
- Sean Wilson- Division 3
- Justin DeVries- Division 4 (by phone)
- Brian Brodziak- Division 5
- Brent Pelechaty- Division 6
Reeve - Don Skoretz
Mun. Admin. - Twila Hadubiak

MINUTES:
115/2022 Slobozian "That the minutes of the April 06-2022 Regular Meeting of Council be approved as read."

Carried.

Mark Salisbury attended the meeting from 7:30 to 7:45 a.m., again requesting that the culvert be located, cleaned and lowered at SE 21-33-04-W2.

Reeve Skoretz left the meeting at 7:55 a.m.

Deputy-Reeve Wilson took over chair of the meeting.

Reeve Skoretz returned to the meeting at 8:00 a.m. and again chaired the meeting.

FINANCIAL STATEMENTS:

116/2022 Kopec "That the statement of financial activities for the month of April 2022 be accepted as presented."

Carried.

ROADS CONSTRUCTION/MAINTENANCE:

Jody Penman, Brandt Territory Manager, was called to discuss availability of backhoes should the RM decide to trade the 2019 Case 580SN Backhoe.


117/2022 Wilson "That a Tender be placed for a backhoe, with trade of the 2019 Case 580SN backhoe, to be opened at the June 01, 2022 Regular Meeting."

Carried.

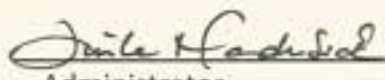
OFFICE SUPPLIES:

118/2022 Brodziak "That a laptop computer be purchased for the office."

Carried.



Reeve



Administrator

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OHS/HR:
119/2022

Pelechaty "That council go in camera to discuss OHS Matters and Saskatchewan Human Rights Commission Complaints at 8:40 a.m."

Carried.

The Administrator was asked to leave the meeting at 8:55 a.m. and returned at 9:35 a.m.

120/2022

DeVries "That a warning be put into an employees' personnel file."

Carried.

Council came out of camera at 9:45 a.m.

BYLAW- TO ESTABLISH COUNCIL PROCEDURES:

121/2022

DeVries "That Bylaw No. 1-2022, a bylaw to establish council procedures, be read a first time."

Carried.

122/2022

Slobozian "That Bylaw No. 1-2022, a bylaw to council procedures, be read a second time."

Carried.

123/2022

Kopec "That Bylaw No. 1-2022 be given three readings at this meeting."

Carried Unanimously.

124/2022

Wilson "That Bylaw No. 1-2022, a bylaw to establish council procedures, be read a third time, being adopted, signed and sealed by the Reeve and Administrator."

Carried.

Councillor Wilson left the meeting at 10:00 a.m.

BYLAW- TO REPEAL BYLAWS:

125/2022

Brodziak "That Bylaw No. 2-2022, a bylaw to repeal bylaws, be read a first time."

Carried.

126/2022

Pelechaty "That Bylaw No. 2-2022, a bylaw to repeal bylaws, be read a second time."

Carried.

127/2022


DeVries "That Bylaw No. 2-2022 be given three readings at this meeting."

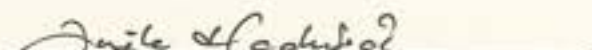
Carried Unanimously.

128/2022

Skoretz "That Bylaw No. 2-2022, a bylaw to repeal bylaws, be read a third time, being adopted, signed and sealed by the Reeve and Administrator."

Carried.


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**BYLAW- TO PROVIDE FOR ENTERING INTO AN AGREEMENT FOR THE ESTABLISHMENT OF A
MUTUAL AID AREA:**

129/2022 Slobozian "That Bylaw No. 3-2022, a bylaw to provide for entering into an agreement for the establishment of a mutual aid area, be read a first time."
Carried.

130/2022 Kopec "That Bylaw No. 3-2022, a bylaw to provide for entering into an agreement for the establishment of a mutual aid area, be read a second time."
Carried.

131/2022 Brodziak "That Bylaw No. 3-2022 be given three readings at this meeting."
Carried Unanimously.

132/2022 DeVries "That Bylaw No. 3-2022, a bylaw to provide for entering into an agreement for the establishment of a mutual aid area, be read a third time, being adopted, signed and sealed by the Reeve and Administrator."
Carried.

BYLAW- TO PROVIDE FOR DIVISION REVIEW:

133/2022 Pelechaty "That Bylaw No.4-2022, a bylaw to provide for division review, be read a first time."
Carried.

134/2022 DeVries "That Bylaw No. 4-2022, a bylaw to provide for division review, be read a second time."
Carried.

135/2022 Slobozian "That Bylaw No. 4-2022 be given three readings at this meeting."
Carried Unanimously.

136/2022 Kopec "That Bylaw No. 4-2022, a bylaw to provide for division review, be read a third time, being adopted, signed and sealed by the Reeve and Administrator."
Carried.

Councillor DeVries left the meeting at 10:05 a.m.

Councillor Wilson returned to the meeting at 10:10 a.m.

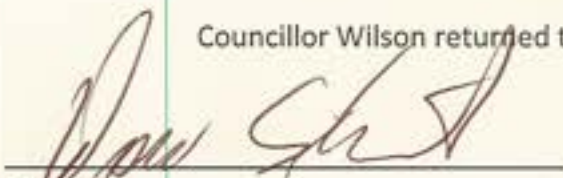
Councillor DeVries returned to the meeting at 10:25 a.m.

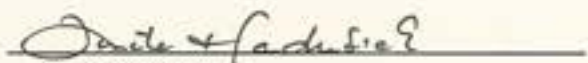
ROADS CONSTRUCTION/MAINTENANCE:

Councillor Wilson declared a conflict of interest and left the meeting at 10:30 a.m.

Gravel Contractor, Dean Wilson of Buddwil Enterprises Ltd. was called to discuss gravel pricing and fuel base pricing for 2022.

Councillor Wilson returned to the meeting at 10:50 a.m.


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ROADS CONSTRUCTION/MAINTENANCE:

Larry Pozniak attended the meeting at 10:55 a.m. to discuss part-time/casual employment. He left the meeting at 11:05 a.m.

137/2022

Wilson "That Larry Pozniak be offered employment with the RM of Buchanan as a casual Maintenance/Utility Operator at \$28.00/hour worked, plus 4% statutory and 3/52 annual holiday pay."

Carried.

LETTER OF SUPPORT:

138/2022

Skoretz "That an email be sent to the RM of Good Lake in support of their letter to the Parkland Regional Waste Management Authority regarding changes to the recycling program."

Carried.

CORRESPONDENCE:

139/2022

Brodziak "That the correspondence listed in Part #6 of the May 04-2022 Regular Meeting Agenda having been read now be filed."

Carried.

AUDITED FINANCIAL STATEMENT:

140/2022

Pelechaty "That Council acknowledge having received a draft copy of the 2021 audited financial statement from Baker Tilly SK LLP Chartered Accountants, and That the Administrator be authorized to sign the letter of representation with respect to the audit."

Carried.

SUBDIVISION APPLICATION:

141/2022

Slobozian "That under *The Planning and Development Act, 2007*, and subject to the information provided with the Application to Subdivide Land and sketch of proposed subdivision, The Rural Municipality of Buchanan No.304 hereby recommends approval for the residential subdivision at NW 12-33-06-W2."

Carried.

SASKATCHEWAN MUNICIPAL HAIL INSURANCE:

142/2022

Kopec "That Sask. Municipal Hail Insurance Program requests for withdrawal, 304-0505 to 304-0507 be formally approved with signature of the reeve and administrator."

Carried.

RURAL MUNICIPAL ADMINISTRATORS ASSOC.:

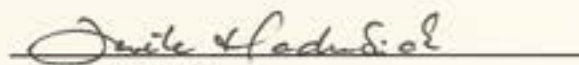
143/2022

Wilson "That administrator Hadubiak attend the 2022 Annual RMAA Convention to be held at Regina, May 16-19."

Carried.



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ROADS CONSTRUCTION/MAINTENANCE:

144/2022 Brodziak "That private gravel be limited to a maximum of 350 yds per person/family/corporation/partnership and location."
Carried.

145/2022 Pelechaty "That the municipal road crew arrange to have the following road works completed: **Div.1:** fix the hole at the bridge at NNE 24-31-04-W2; **Div.2:** fix the 400mm culvert end @ SE 17-31-05-W2 with a new piece or replace, fix the side of the road above the culvert @ NE 6-32-05-W2; **Div.4:** add a Yield sign at SSW 24-32-04-W2, clean and lower culvert in north approach to the well site at WSW 32-33-04-W2, replace culvert @ NNE 19-32-04-W2 with 1-N 400mm, add 2 Yield signs at intersection of NNW 10-33-04-W2/SSE 16-33-04-W2, replace the approach culvert at ESE 3-33-04-W2 with 1-N 400mm, lower the culvert at WNW 26-32-04-W2, add a new Stop sign by the hamlet shop in Tadmore, clean up the old shed at 01-2 01 AJ3984 in the hamlet of Tadmore; **Div.5:** replace the culvert at SSE 29-33-05-W2; **Div.6:** Install 1-N 500mm csp at NW 20-33-06-W2, install 1-N 500mm csp at SW 34-33-06-W2, install 1-N 500mm at SE 6-33-06-W2."
Carried.

146/2022 Wilson "That 1-N 500mm culvert be installed at WSW 22-33-04-W2 where location was marked out by councillors Slobozian, Brodziak and Pelechaty, as soon as possible if councillor DeVries does not get the adjacent landowners to agree to it by Monday, May 9."

Councillor DeVries requested a recorded vote for RES.145/2022.

Div. 1- Wally Slobozian	yes
Div. 2- Myron Kopec	yes
Div. 3- Sean Wilson	yes
Div. 4- Justin DeVries	no
Div. 5- Brian Brodziak	yes
Div. 6- Brent Pelechaty	yes

Carried.

Councillor DeVries left the meeting at 12:40 p.m.

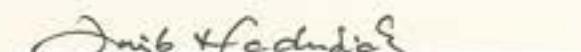
APPROVAL OF ACCOUNTS:

147/2022 Brodziak "That the accounts in the amount of \$67,630.94 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment."
Carried.

ADJOURNMENT:

148/2022 Skoretz "That this meeting adjourn, time 1:10 p.m."
Carried.


Reeve


Administrator