

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK on Saturday, January 20, 2024

Present were Reeve Don Skoretz, Assistant Nicole Shewchuk, and the following Councilors: Division 1 – Terry Zavislak, Division 2 – Myron Kopec, Division 3 – Sean Wilson, and Division 6 – Brent Pelechaty – via telephone.

Absent: Division 4 – Chris Walker and Division 5 – Brian Brodziak

The Reeve called the meeting to order at 1:14 p.m.

001/2024 **MINUTES**

KOPEC: That the minutes of the December 9, 2023 Council Meeting be adopted as presented.

Carried

Brent Pelechaty joined the meeting via telephone at 1:22 p.m.

002/2024 **FINANCIAL**

PELECHATY: That the Statement of Financial Activities for December 2023 be approved as presented.

Carried

003/2024 **FLEX TERM**

ZAVISLAK: That the R.M. of Buchanan No. 304 transfer \$750,000.00 from their Crossroads Credit Union chequing account into a Flex Term Deposit.

Carried

004/2024 **SIGNING AUTHORITY**

WILSON: That Assistant Nicole Shewchuk be an authorized signing authority in the absence of the Administrator effective immediately.

Carried

005/2024 **ACCOUNTS**

SKORETZ: That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #18697 to #18745 inclusive and other payments totaling \$231,309.44.

Carried

REPORTS

Division reports were presented.

Councillor Kopec is to gather more information regarding the bridge reports for N 19-32-04 W2 and N 33-31-06 W2.

006/2024 **ANNUAL DECLARATION OF ELIGIBILITY**

WILSON: The Council of the R.M. of Buchanan No. 304 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations
- In good standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required, and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

09 D.S.

007/2024 **IN CAMERA**
KOPEC: That the meeting move in camera at 2:20 p.m. to discuss HR matters.
Carried

Council move out of camera and the regular meeting resumed at 3:01 p.m.

008/2024 **EMPLOYEE BENEFITS**
ZAVISLAK: That the R.M. of Buchanan No. 304 cover 100% of the premium benefits for R.M. of Buchanan No. 304 employees.
Carried

009/2024 **SASKATCHEWAN RURAL CRIME WATCH**
KOPEC: That the R.M. of Buchanan No. 304 become a member of the Saskatchewan Rural Crime Watch.
Carried

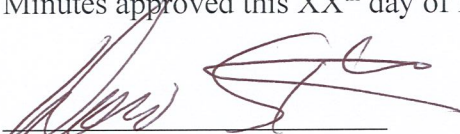
010/2024 **CONTRACT MOWING**
PELECHATY: That the R.M. of Buchanan No. 304 sign a one-year contract with Silver Dirk Works for contracted mowing for the 2024 year.
Carried

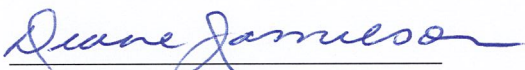
011/2024 **SARM CONVENTION – SHOP EMPLOYEES**
KOPEC: That shop employees Aaron Serhan and Curtis Sliva attend the 2024 SARM Convention and be paid for hotel rooms for one night and registration and \$50.00 per day for meals and mileage.
Carried

012/2024 **CORRESPONDENCE**
SKORETZ: That the correspondence as listed be acknowledged and filed:
a) Saskatchewan Crime Watchers Association - membership
b) RM Survey Results
Carried

013/2024 **ADJOURNMENT**
SKORETZ: That the meeting be adjourned at 4:09 p.m.
Carried

Minutes approved this XXth day of February 2024.


Don Skoretz
Reeve


Diane Jamieson
Acting Administrator