

**MINUTES of the REGULAR MEETING  
of the RURAL MUNICIPALITY of BUCHANAN No.304  
held on THURSDAY July 13-2023  
at the R.M. COUNCIL CHAMBERS, 200 George Wilson Dr, BUCHANAN, SK**

**ORDER:** Reeve Skoretz called the meeting to order at 7:10 a.m.

**ATTENDANCE:** Councillors - Terry Zavislak Division 1  
- Myron Kopec Division 2 - via telephone  
- Sean Wilson Division 3 – with regrets  
- Chris Walker Division 4 – with regrets  
- Brian Brodziak Division 5  
- Brent Pelechaty Division 6 – via telephone at 7:42am  
Reeve - Don Skoretz  
Mun. Admin. - Keri Gardner

**Approval of Minutes**

**202/2023** Brodziak: "That the Meeting Minutes from June 9/2023 be approved".  
Carried.

**Financial Statements**

**203/2023** Zavislak: "That the statement of financial activities for the month of June 2023 are received and to be filed."  
Carried.

**Updates**

**204/2023** CRPUB – no report  
APAS – Reeve Skoretz attended the division meeting in Nipawin  
PRWMA – Meeting July 17 @ 7:30pm in Sturgis  
Sturgis and District Fire Coop – AGM August 02  
ECMA – nothing to report  
Carried.

**Lazer Level**

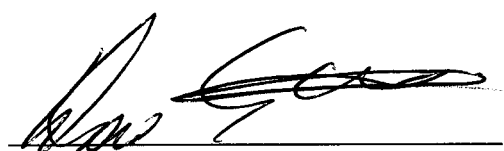
**205/2023** Brodziak: "That a laser level be purchased from Tool Zone with the maximum amount of this purchase being \$1500".  
Carried.

**Tadmores Expenses**

**206/2023** Zavislak: "That the expenses submitted by Randy Kelbough for water repairs at the Tadmores Water House be paid, including a new water pump and further that Randy Kelbough be reimbursed for the expense submitted for chemical costs for weed control in Tadmores"  
Carried.

**Building Bylaw**

**207/2023** Zavislak: "That the Building Bylaw be tabled until further research can be completed"  
Carried.

  
Reeve

  
Acting Administrator

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**Agriculture Health & Safety Network**

**208/2023** Pelechaty: "That the RM of Buchanan purchase a 2023 membership with Agriculture Health and Safety Network to promote agricultural health and injury prevention in Saskatchewan; at a total cost of \$777.20 which includes a base fee of \$400 plus \$4.60 per farm family.

Carried.

**Assiniboine Watershed Stewardship Authority**

**209/2023** Kopec: "That the RM of Buchanan No. 304 will participate in the AWSA's well decommissioning campaign for 2023 as follows:

- The cost of a well decommissioning (only large diameter, >24") is \$2,500.00 + tax (\$2775.00)
- The AWSA will be the contact for this initiative and will facilitate the entire process
- The AWSA will provide the RM with the contractor invoice. The RM will be responsible for paying the contractor invoice
- The AWSA will submit the rebate application form to the Ministry of Ag's Farm and Ranch Water Infrastructure Program, with the RM acting as the applicant on behalf of the landowner, to get the RM 90% reimbursement
- The AWSA will provide the RM with \$100 reimbursement as well
- The RM will then invoice the landowner for the remaining balance of \$300.00

Carried.

**Assiniboine Watershed Stewardship Association**

**210/2023** Kopec: "That the RM of Buchanan No 304 Council prepare a list for the next regular council meeting of any water related issues the RM is facing as requested by AWSA for AWSA AGM planning purposes".

Carried.

**Assiniboine Watershed Stewardship Association**

**211/2023** Reeve Skoretz: "That Reeve Skoretz and / or Councillor Kopec attend the AWSA AGM on August 15, 2023 at the Gallagher Centre in Yorkton from 9am-noon to discuss water related issues, challenges or concerns within the Assiniboine River Watershed".

Carried.

**Ministry of Agriculture – Lands Branch**

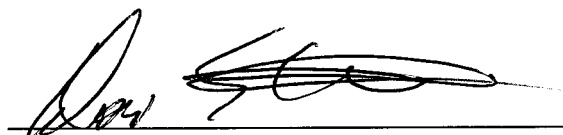
**212/2023** Broziak: "That Council is in agreement with the Ministry of Agriculture's proposal of the potential actioning in the Fall of 2023 of NW 27-31-06 W2, providing any outstanding property taxes are paid and that the RM property taxes are at a zero balance".

Carried.

**File Correspondence**

**213/2023** Reeve Skoretz: "That the correspondence listed as item 8 of the agenda be filed".

Carried.



Reeve



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**In Camera**

**214/2023** Kopec: "That Council go in camera at 9:02 am to discuss HR and Strategic Planning".

Carried.

**Out of Camera**

**215/2023** Zavislak: "That Council come out of camera at 9:45 am"

Carried.

**C & D Culvert Request**

**216/2023** Brodziak: "That a 40 foot culvert be added to the RM of Buchanan No 304 culvert order as requested by Buchanan C & D and further that Buchanan C & D be invoiced for the entire cost of said culvert".

Carried.

**Mentor Fee**

**217/2023** Pelechaty: "That Nikki Czemerer receive \$60 / hour as a mentor fee effective July 01, 2023".

Carried.

**Bank Account – Acceptance**

**218/2023** Brodziak: "That the RM of Buchanan recognizes and accepts the bank account that is under the control of the RM of Buchanan as a savings account with a balance of \$646.02".

Carried.

**Donation to Buchanan Rec Commission**

**219/2023** Zavislak: "That the RM of Buchanan No 304 donate to the Rec Committee in Buchanan \$646.02 from the bank account that was used for the RM's 100<sup>th</sup> birthday celebration and further that once this amount is donated, that this bank account be closed".

Carried.

**2022 Auditor**

**220/2023** Reeve Skoretz: "That Prairie Strong be hired to complete the 2022 audit".

Carried.

**Payment Salisbury**

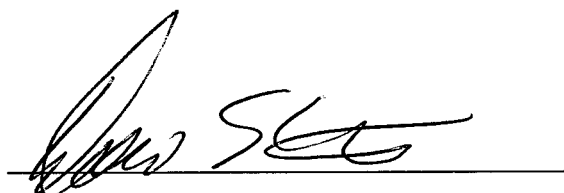
**221/2023** Zavislak: "That Salisbury Holdings receive half the total cost in the amount of \$1,102.50 for work completed on a RM right of way".

Carried.

**In Camera**

**222/2023** Zavislak: "That Council go in camera at 11:25 am to discuss HR and Strategic Planning".

Carried.



Reeve



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**Out of Camera**

**223/2023** Zavislak: "That Council come out of camera at 11:35 am"

Carried.

**Council Reports**

**224/2023**

- 1- Everything is good in division
- 2- Requests Foreman check culvert in division
- 3- Absent, no report
- 4- Absent, no report
- 5- To see ratepayer after harvest re: culvert request
- 6- will find out more info re: culvert in division

Reeve Skoretz – Suggests Colin Werneke be invited to attend an RM Meeting to discuss RM Insurance; attended APAS in Nipawin – was good to collaborate

**Administration Report**

**225/2023** The RM continues to face staffing challenges, as such there are times the Administration Office is closed. Schedules are posted weekly on the RM door to inform ratepayers of the Administration Office hours. Property Taxes will be levied later this year - once budget is approved and mill rate is set for 2023 – mid August.

**Foreman Report**

**226/2023** Foreman to arrange replacement of 2 - 500 culverts, request for laser level – presented quotes to Council

**Accounts for Approval (resolution)**


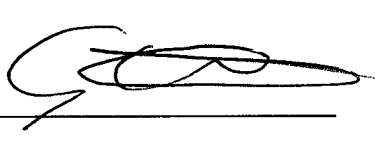

**227/2023** Pelechaty: "That payments in the amount of \$79,133.80 are approved for the month of June 2023.

**Adjournment**

**228/2023** Reeve Skoretz: "That this meeting adjourns, time 11:45pm".

Carried.

Next meeting August 11 @ 7:00 am

    
Reeve Acting Administrator