

**MINUTES of the REGULAR MEETING
of the RURAL MUNICIPALITY of BUCHANAN No.304
held on SATURDAY, November 11, 2023
at the R.M. COUNCIL CHAMBERS, 200 George Wilson Dr, BUCHANAN, SK**

CALL TO ORDER:

Reeve Skoretz called the meeting to order at 1:00 p.m.

ATTENDANCE: Councillors - Terry Zavislak Division 1
 - Myron Kopec Division 2
 - Sean Wilson Division 3 – arrived at 1:35 p.m.
 - Chris Walker Division 4
 - Brian Brodziak Division 5
Reeve - Don Skoretz
Mun. Admin. - Diane Jamieson

Regrets: Councillor Brent Pelechaty

Temporary Acting Administrator

305/2023 That the following office contracts be approved effective November 11, 2023 to December 31, 2023

Diane Jamieson – Acting Administrator - \$65.00 per hour
Nicole Shewchuk – Office Assistant \$30.00 per hour
Tania McLeod – Office Assistant \$25.00 per hour

Carried.

Signing Authority

306/2023 That Diane Jamieson, Acting Administrator and any one of the following Reeve Don Skoretz or Deputy Reeve Sean Wilson, have authority to sign on behalf of the RM of Buchanan NO. 304 for any accounts at the Crossroads Credit Union effective November 11, 2023; and that Diane Jamieson be granted online access to complete online transactions with Reeve Don Skoretz to be second approval & further that Keri Gardner be removed from this account.

Carried

Approval of Minutes

307/2023 Kopec: That approval of the Regular Meeting Minutes of October 3, 2023 be deferred to the December 2023 meeting.

Carried.

Financial

308/2023 Walker: That approval of the financial reports for October 2023 be deferred to the December 2023 meeting.

Carried

In Camera

309/2023 Skoretz: That the meeting move in camera at 1:33 p.m. to discuss a legal matter

Carried

The regular meeting resumed at 1:37 p.m.,

List of Accounts for Approval:

310/2023 Skoretz: That the following accounts be approved for payment
 MLT Aikins Invoice # 6412653 \$2820.51

Carried



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Financial Statements

300/2023 Wilson: That the statement of financial activities for September 2023 are received and filed.

Carried

APAS Annual General Meeting

311/2023 Kopec: That Councillor Terry Zavislak be authorized to attend the APAS Annual General Meeting in Regina on December 5 & 6, 2023.

Carried

Resignation

311/2023 Walker: That the R.M. of Buchanan accept the text message resignation of Acting Administrator Keri Gardner effective October 31, 2023.

Carried

Reports

The following reports were provided:
SARM Mid-Term Convention – Councillor Terry Zavislak
SARM – Advocacy – Councillor Myron Kopec
APAS – Reeve Don Skoretz
Sturgis & District Fire Co-op – Reeve Don Skoretz

Munisoft

312/2023 Wilson That the quote from Munisoft for remote access and licensing of the laptop be approved in the amount of \$1164.00 and \$725.00 respectively.

Carried

Seasonal Layoff

312/2023 Kopec: That layoff notice be provided to Aaron Serhan effective November 30, 2023 with on -call for snow removal after layoff.

Carried

Next Meeting

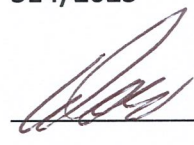
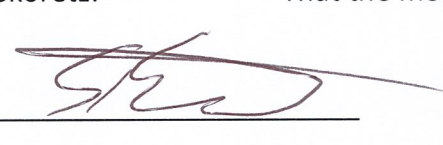
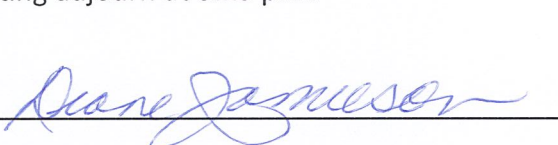
The next meeting is scheduled for Saturday, December 9, 2023 at 1:00 p.m.

Correspondence:

313/2023 Skoretz: That the correspondence as listed be acted upon and filed:
a) August 21, 2023 Ministry of Environment

Adjournment

314/2023 Skoretz: That the meeting adjourn at 3:15 p.m.

Reeve

Acting Administrator