

MINUTES of the FIRST MEETING
of the RURAL MUNICIPALITY of BUCHANAN No.304
held on THURSDAY NOVEMBER 10-2022
at the R.M. COUNCIL CHAMBERS, 200 George Wilson Dr, BUCHANAN, SK

ORDER: Reeve Skoretz called the meeting to order at 9:00 a.m.

ATTENDANCE: Councillors - Wally Slobozian- Division 1
- Myron Kopec- Division 2
- Sean Wilson- Division 3
- Chris Walker- Division 4
- Brian Brodziak- Division 5
Reeve - Don Skoretz
Mun. Admin. - Twila Hadubiak

Justin DeVries attended the meeting to observe.

Myron Kopec and Chris Walker subscribed to their Oath for Members of Council.

MINUTES:
282/2022

Slobozian "That council go in camera to discuss an OH&S issue in the October 2022 Meeting Minutes, at 9:15 a.m."
Carried.

Justin DeVries was asked to leave the council chambers.

283/2022

Kopec "That council come out of camera at 9:32 a.m."
Carried.

Justin DeVries returned to observe the meeting.

284/2022

Wilson "That the minutes of the October 12-2022 Regular Meeting of Council be approved as read, with RES.269/2022 being tabled."
Carried.

ROADS CONSTRUCTION/MAINTENANCE:

285/2022

Skoretz "That council go in camera to discuss an employee issue, at 9:34 a.m."
Carried.

Justin DeVries was asked to leave the council chambers.

286/2022

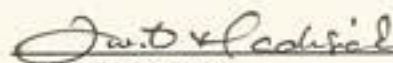
Brodziak "That council come out of camera at 9:54 a.m."
Carried.

Justin DeVries returned to observe the meeting.

Sgt. Derek Friesen of the Canora/Preeceville RCMP detachment attended the meeting to discuss local area crime and staffing.


Reeve




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Continued

page 2

FINANCIAL STATEMENTS:

- 287/2022** Skoretz "That the statement of financial activities for the month of October 2022 be accepted as presented."
Carried.

CENSUS ERRORS/GAS TAX FUNDS:

R.M. of Keys Administrator, Barry Hvidston, and Hamlet of Crystal Lake Board member, Brad Tokaruk, attended the meeting to discuss the discovery of census errors which granted the population of Crystal Lake to the R.M. of Buchanan rather than the R.M. of Keys. The Hamlet of Crystal Lake is asking for \$11,341.35, which they say was wrongfully awarded to the R.M. of Buchanan in Building Canada (Gas Tax) funds from 2019-2024, for the Crystal Lake well upgrades .

BYLAW ENFORCEMENT:

- 288/2022** Wilson "That council go in camera to discuss bylaw enforcement, at 10:43 a.m."
Carried.

Justin Devries was asked to leave the council chambers.

- 289/2022** Kopec "That council come out of camera at 10:46 a.m."
Carried.

Justin DeVries returned to observe the meeting.

ELECTIONS:

The administrator reported results of the 2022 Municipal Election, noting that incumbents Myron Kopec and Brent Pelechaty were re-elected by acclamation as councillors for Division 2 and 6 respectively, and newly elected Chris Walker was elected by acclamation as councillor for Division 4.

HAMLETS:

Hamlet of Tadmore Board members Larry Kelbough and Randy Kelbough attended the meeting to discuss bylaw enforcement in the hamlet and the possibility of implementing a minimum tax for hamlet properties.

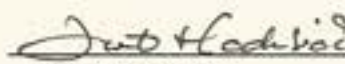
Reeve Skoretz left the meeting at 11:04 a.m.
Deputy-Reeve Wilson took over chair of the meeting.
Reeve Skoretz returned at 11:13 a.m. and took back chair of the meeting.

TAX ENFORCEMENT:

- 290/2022** Kopec "That council go in camera to discuss tax enforcement, at 11:56 a.m."
Carried.

Justin Devries was asked to leave the council chambers.


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Continued

page 3

291/2022 Brodziak "That council come out of camera at 12:06 p.m."

Carried.

Justin DeVries returned to observe the meeting.

TAX ENFORCEMENT:

292/2022 Walker "That the municipality apply for title to Lot 10 Blk 01 Plan AY2883 W2."

Carried.

OHS/HR:

293/2022 Wilson "That council go in camera to discuss the Saskatchewan Human Rights Commission and OH&S Complaints at 12:08 p.m."

Carried.

Justin Devries was asked to leave the council chambers.

294/2022 Kopec "That council come out of camera at 12:57 p.m."

Carried.

Justin DeVries returned to observe the meeting.

RAILWAY CROSSINGS:

295/2022 Kopec "That the RM of Buchanan No.304 supply 2-Stop signs for CN to install at the Mile 2.85 crossing of the Assiniboine Subdivision."

Carried.

OHS/HR:

Council prepared to engage in a telephone conversation with SARM lawyer, Courtney Riviere, to discuss Saskatchewan Human Rights Commission and OH&S Complaints.

296/2022 Wilson "That council go in camera to discuss the Saskatchewan Human Rights Commission and OH&S Complaints with the SARM lawyer, at 1:02 p.m."

Carried.

Justin Devries was asked to leave the council chambers.

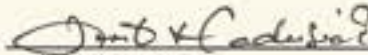
297/2022 Walker "That council come out of camera at 1:53 p.m."

Carried.

Justin DeVries returned to observe the meeting.


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Continued

page 4

298/2022 Kopec "That Don Skoretz and Sean Wilson represent the R.M. of Buchanan No.304 at the upcoming Saskatchewan Human Rights Commission Mediation Sessions for File No. 21-22-049 and File No. 21-22-071, on November 21 and 23 respectively."

Carried.

A.P.A.S.:

299/2022 Slobozian "That the 2023 A.P.A.S. membership fee be paid before January 15, 2023 to qualify for the early payment discount."

Carried.

CORRESPONDENCE:

300/2022 Kopec "That the correspondence listed in Part #6 of the November 10-2022 Regular Meeting Agenda having been read now be filed."

Carried.

SIGNING AUTHORITIES:

301/2022 Brodziak "That subject to Sec.115(5) of *The Municipalities Act*, cheques and other negotiable instruments of this municipality must be signed by the Administrator and Reeve, & should the Reeve be unavailable, by the Deputy-Reeve."

Carried.

DEPUTY-REEVE:

302/2022 Kopec "That councillor Wilson be appointed the Deputy-Reeve for The Rural Municipality of Buchanan No.304 for 2023."

Carried.

FIRE CHIEF:

303/2022 Wilson "That Brad Secundiak be appointed the municipal Fire Chief for 2023."

Carried.

WEED INSPECTOR:

304/2022 Walker "That Vince Bailey be appointed the municipal weed inspector for 2023."

Carried.

PEST CONTROL OFFICER:

305/2022 Brodziak "That Vince Bailey be appointed the municipal pest control officer for the year 2023."

Carried.


AUDITOR:

306/2022 Skoretz "That Baker Tilly SK LLP of Yorkton Sask. be appointed the municipal audit firm for the year 2023."

Carried.


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Continued

page 5

**SOLICITOR:
307/2022**

Slobozian "That Kondratoff Persick LLP be retained for Tax Enforcement purposes."

Carried.

**ROAD BAN COMMITTEE:
308/2022**

Kopec "That councillors Walker and Brodziak be appointed to form the 2023 municipal road ban committee pursuant to Bylaw #2-87."

Carried.

EMERGENCY MEASURES ORGANIZATION:

309/2022

Wilson "That the reeve, councillors and administrator be appointed to the 2023 municipal emergency measures organization pursuant to Bylaw #3-88."

Carried.

GRAVEL SEARCH COMMITTEE:

310/2022

Brodziak "That councillors Walker and Wilson form the 2023 municipal gravel search committee."

Carried.

EQUIPMENT COMMITTEE:

311/2022

Walker "That all council be appointed to the equipment committee for 2023."

Carried.

HARASSMENT PREVENTION COMMITTEE:

312/2022

Skoretz "That the municipal Harassment Committee be comprised of all council members, unless a council member is named in the complaint being dealt with, in which case that member must not be part of the Committee."

Carried.

STURGIS & DISTRICT RURAL FIRE DEPT. CO-OP:

313/2022

Slobozian "That councilors Pelechaty and Skoretz represent the municipality on the Sturgis and District Rural Fire Department Co-operative Board for 2023."

Carried.

STURGIS & DISTRICT MUTUAL AID AREA:

314/2022

Kopec "That Debbie Olynyk represent the municipality on the Sturgis and District Mutual Aid Area Board for 2023."

Carried.

GOOD SPIRIT LAKE WATERSHED:

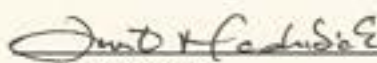
315/2022

Wilson "That councillor Kopec be appointed to represent this municipality on the Good Spirit Lake Watershed Association Board for 2023."

Carried.



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Continued

page 6

ASSINIBOINE WATERSHED STEWARDSHIP ASSOC.:

316/2022 Walker "That reeve Skoretz be appointed to represent this municipality on the Assiniboine Watershed Stewardship Association Committee for 2023."
Carried.

WHITESAND RIVER ADVISORY COMMITTEE:

317/2022 Brodziak "That reeve Skoretz be appointed to represent this municipality on the Whitesand River Advisory Committee for 2023."
Carried.

PARKLAND REGIONAL LIBRARY:

318/2022 Slobozian "That reeve Skoretz be appointed to represent this municipality on the 2023 Parkland Regional Library Regional Board, Jill Olynyk be appointed to the Buchanan Local Board, councillor Brodziak be appointed to the Sturgis and Preeceville Local Boards, and councillor Pelechaty to the Canora Local Board."
Carried.

COMMUNITY WELLS:

319/2022 Wilson "That Further to Bylaw #3-91, Curtis Sliva be appointed as the community wells caretaker."
Carried.

CANORA RURAL PUBLIC UTILITY BOARD:

320/2022 Walker "That councillors Pelechaty and Sean Wilson be appointed to represent this municipality on the Canora Rural Public Utility Board, with reeve Skoretz being appointed as the alternate member."
Carried.

EMERGENCY CO-ORDINATOR:

321/2022 Brodziak "That Debbie Olynyk be appointed as the Emergency Co-ordinator for 2023."
Carried.

BOARD OF REVISION:

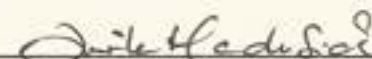
322/2022 Skoretz "That councillor Kopec be appointed to the Board of Revision."
Carried.

PARKLAND REGIONAL WASTE MANAGEMENT AUTHORITY:

323/2022 Slobozian "That councillor Pelechaty, alternate reeve Skoretz, be appointed to the Parkland Regional Waste Management Authority for 2023."
Carried.



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Continued

page 7

NORTH EAST AREA TRANSPORTATION PLANNING COMMITTEE:

- 324/2022** Slobozian "That councillors Wilson and Kopec be appointed to the North East Area Transportation Planning Committee for 2023."
Carried.

HUDSON BAY ROUTE ASSOCIATION:

- 325/2022** Wilson "That councillors Pelechaty and Brodziak be appointed to the Hudson Bay Route Association for 2023."
Carried.

AMSTERDAM SOUTH CREEK WATERSHED ASSOC:

- 326/2022** Walker "That Justin DeVries and Terry Zavislak be appointed as members to the Amsterdam South Creek Watershed Association No.12."
Carried.

OCCUPATIONAL HEALTH & SAFETY:

- 327/2022** Brodziak "That reeve Skoretz and councillor Walker be appointed to the municipal Occupational Health & Safety committee for 2023."
Carried.

STRAY ANIMALS:

- 328/2022** Skoretz "That administrator Hadubiak be appointed as the administrator of *The Stray Animals Act* for 2023."
Carried.

AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN (A.P.A.S.):

- 329/2022** Walker "That councillor Kopec, alternate reeve Skoretz, be appointed to APAS for 2023."
Carried.

EAST CENTRAL MUNICIPAL ALLIANCE (E.C.M.A.):

- 330/2022** Brodziak "That the administrator and reeve, alternate councillor Pelechaty, be appointed to the East Central Municipal Alliance committee for 2023."
Carried.

ROADS CONSTRUCTION/MAINTENANCE:

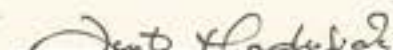
- 331/2022** Slobozian "That the municipality continue to provide snow removal services by the Snow Removal Policy as attached hereto and forming a part of these minutes, with the minimum charge now being set at \$50.00."
Carried.

GENERAL ACCOUNTS:

- 332/2022** Kopec "That expenses for the December 17, 2022 Christmas supper at Rawhides be paid."
Carried.



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Continued

page 8

CHRISTMAS GIFTS:

- 333/2022** Wilson "That \$100 Co-op gift cards be purchased and given to the outside employees, administrator, and office assistant for Christmas."
Carried.

ROADS CONSTRUCTION/MAINTENANCE:

- 334/2022** Walker "That the reeve and administrator be authorized to sign the CTP Statutory Declaration."
Carried.

BY-ELECTION:

- 335/2022** Kopec "That with the resignation of councillor Wally Slobozian, effective November 30, 2022, a By-election for Division 1 councillor be set for January 25, 2023."
Carried.

ROADS CONSTRUCTION/MAINTENANCE:

- 336/2022** Walker "That G&S Groundworks be hired to clear bush and willows from the R.O.W. at N 35-30-05-W2 to keep snow from blocking the road in the winter."
Carried.

- 337/2022** Wislon "That it be noted that on November 8, 2022, an employee turned in his keys and quit without notice."
Carried.

ACCOUNTS:

- 338/2022** Brodziak "That Finning Invoice No. SI020038610 be tabled, pending clarification of costs."
Carried.

Councillor Wilson left the meeting at 3:14 p.m.

APPROVAL OF ACCOUNTS:

- 339/2022** Kopec "That the accounts in the amount of \$136,895.52 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment."
Carried.

ADJOURNMENT:

- 340/2022** Skoretz "That this meeting adjourn, time 3:15 p.m."
Carried.


Reeve




Administrator