

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK on Thursday, November 7, 2024.

Present were Reeve-Don Skoretz, Acting Administrator-Nicole Morrison, Mentor-Diane Jamieson and the following Councilors:, Division 1 – Terry Zavislak, Division 2 – Myron Kopec Via telephone, Division 4 - Chris Walker, Division 5 – Brian Brodziak.

Division 3 – Sean Wilson – Leave of Absence
Regrets - Division 6 - Brent Pelechaty

Delegate – Earl Goretzky

The Reeve, Don Skoretz called the meeting to order at 8:35 a.m.

194/2024 **MINUTES**

ZAVISLAK That the minutes of the October 8, 2024 Council Meeting be adopted as presented with amendment made to the Fire Board fee to indicate a fee of \$6,000.00 (\$1,000.00 per unit) for 2024 and increasing in 2025.

Carried

Aaron Serhan met with council at 8:55 a.m. to 9:47 a.m. to report on shop activities. He advised Council that a Sawzall has been ordered for use on culvert projects.

195/2024 **FINANCIAL**

WALKER That the Statement of Financial Activities for October, 2024 be accepted as presented.

Carried

Earl Goretzky met with Council at 9:57 to 10:13 a.m. to discuss water drainage issues caused by a culvert that is located between his land and the neighbouring land.

196/2024 **LIST OF ACCOUNTS**

KOPEC That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #19009 to #19027 inclusive and other payments totaling \$223,178.41.

Carried

REPORTS

Reeve and Division reports

ZAVISLAK reported that the low-level crossing issue in his division has been rectified.

KOPEC reported the Division 2 culvert work approved at the October 2024 meeting has been completed. One extra culvert was installed at SW 14-32-05 W2.

WALKER reported that Division 4 has had some water pumping issues that have now been fixed and the culvert work approved at the October 2024 meeting has been completed with the exception of one culvert which will be completed in the Spring.

JAMIESON advised that letters have been sent regarding the 293 exemptions and that any exemption currently in place will be removed by SAMA in 2025 assessment. Any ratepayer who does not return the completed 293 Exemption form that was mailed out to them in October will not receive 293 exemption in 2025.

Myron Kopec left the meeting at 10:52 a.m.

197/2024 **ADJUSTMENTS TO BUILDING VALUES**

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ZAVISLAK That the appraised building values be accepted as presented in the SARM Appraisal Report with office contents being increased to \$20,000.00 and shop contents being increased to \$75,000.00.

Carried

ZONING BYLAW AND OFFICIAL COMMUNITY PLAN

Diane Jamieson advised that the next required steps for passing the new zoning bylaw and official community plan will be first reading of the bylaws, advertising and scheduling a public meeting. This process will be delayed until January so that the advertising and public meeting are not held over Christmas season.

198/2024 **OFFICE RENOVATIONS**

ZAVISLAK That quote received from Dave Woods for office renovations be accepted as presented with an additional area of counter space installed in the council chambers and that confirmation that the ceiling tiles do not contain asbestos.

Carried

199/2024 **SHOP EMPLOYEE LAYOFFS**

BRODZIAK That effective November 29, 2024 Aaron Serhan will be laid off for the winter season to be called to work if there is a large snowfall. Curtis Sliva will be laid off on December 20, 2024 with the date of recall yet to be determined, with the understanding that he will be called to work if there is a large snowfall during the layoff period.

Carried

200/2024 **EMPLOYEE/COUNCIL TEAM BUILDING TRAINING**

WALKER That all Council members and RM of Buchanan employees be required to complete the online course Respect in the Work Place training program offered by SARM at the cost of \$20.00 per person and that completion of the training must occur before December 31, 2025.

Carried

CATTLE AT LARGE

It was reported that there continues to be a concern with cattle running at large causing damage to a neighbour's crops. The owner of the cattle involved has been provided a copy of the Animal Production Act and its regulations. This issue will be reviewed at the December 19, 2024 Council meeting,

201/2024 **CONTRACT MOWING FOR 2025 SEASON**

SKORETZ That Silver Dirtworks be contracted to complete RM of Buchanan's mowing for the 2025 season.

Carried

202/2024 **RM CHRISTMAS PARTY**

SKORETZ That the RM Christmas Party to be held at Mano's in Yorkton on Saturday, November 16, 2024 with the R.M. of Buchanan covering the cost with be the RM credit card.

Carried

203/2024 **SEAN WILSON RESIGNATION AS DIVISION 3 COUNCILOR**

SKORETZ That Sean Wilson's letter of resignation as Division 3 Councilor be accepted as presented effective immediately.

Carried

204/2024 **CULVERT REPLACEMENT - SW 14-32-05 W2**

SKORETZ That a 500 mm culvert be replaced on the SW 14-32-05 W2.

Carried

205/2024 **HAMLET MAPS**

WALKER That Prairie Mapping be contacted to produce maps for both the Hamlet of Amsterdam and the Hamlet of Tadmore.

Carried

206/2024 **CORRESPONDENCE**

DS
NM

SKORETZ

That the correspondence as listed be acknowledged and filed:

- a) Provincial Archives of Saskatchewan – Approval to destroy batch 2024-13

Carried

NEXT MEETING

The next meeting is scheduled for Thursday, December 19, 2024 at 8:30 a.m.

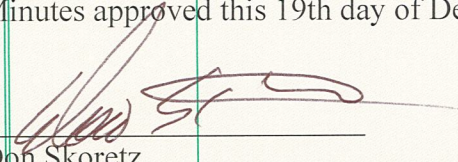
207/2024 **ADJOURNMENT**

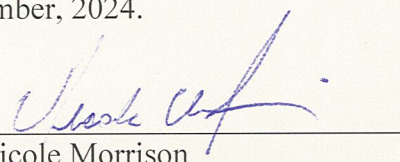
SKORETZ

That the meeting be adjourned at 12:05 p.m.

Carried

Minutes approved this 19th day of December, 2024.


Don Skoretz
Reeve


Nicole Morrison
Acting Administrator