

# Rural Municipality of Buchanan No. 304

## Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK Friday, October 17, 2025.

Present were Reeve-Don Skoretz, Acting Administrator-Nicole Morrison and the following Councilors: Division 1 - Terry Zavislak, Division 2 - Myron Kopec, Division 3 – Eugene Prychak, Division 4 – Chris Walker arrived to meeting at 9:25 a.m., Division 6 - Brent Pelechaty.

Regrets: Division 5 – Brian Brodziak

The Reeve, Don Skoretz, called the meeting to order at 8:50 a.m.

146/2025 MINUTES  
ZAVISLAK That the minutes of the September 23, 2025 Council Meeting be adopted as presented. Carried

147/2025 FINANCIAL  
SKORETZ That the Statement of Financial Activities for August 2025, Statement of Financial Activities for September 2025, Bank Reconciliation and Mastercard Statement for September 2025 be accepted as presented. Carried

Aaron Serhan met with Council at 9:00 a.m. to 9:37 a.m. to discuss shop matters.

148/2025 CULVERTS AND APPROACH EXTENSIONS  
WALKER That the RM of Buchanan:

- remove and install a new culvert at SE 29-32-04 W2;
- extend the culvert and widen the approach located at the NE 19-32-04 W2; and
- extend the culvert located at NW 25-32-04 W2.

Carried

149/2025 LIST OF ACCOUNTS  
PRYCHAK That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #19320 to #19349 inclusive and other payments totaling \$159,566.49. Carried

### REPORTS

Reeve and Division reports were verbally presented.

150/2025 PUBLIC MEETING  
KOPEC That the regular meeting of Council adjourn at 10:00 a.m. and reconvene after the public meeting Carried

A public hearing was held at 10:00 a.m. – 10:05 a.m. on Friday, October 17, 2025 to hear any person or group who wanted to comment on the proposed Bylaw 2025-05 A bylaw to amend Bylaw 2025-02 known as the Zoning Bylaw. Council received no written submissions or delegations.

Public meeting was adjourned at 10:05 a.m. and the regular meeting resumed with all members present.

151/2025 BYLAW #2025-05 BYLAW TO AMEND BYLAW 2025-02 ZONING BYLAW  
WALKER That Bylaw 2025-05 A bylaw to amend Bylaw 2025-02 be read a second time. Carried

*DS*  
*nm*

152/2025 **BYLAW #2025-05 BYLAW TO AMEND BYLAW 2025-02 ZONING BYLAW**  
PELECHATY That Bylaw 2025-05 A bylaw to amend Bylaw 2025-02 be read a third time and enacted pending approval from the Community Planning Branch. Carried

**GARBAGE BINS**

Further discussions were held about garbage bins.

153/2025 **CIVIC ADDRESSING**  
WALKER That Katlyne Schutte be hired to complete the Civic Addressing process for the RM of Buchanan No. 304 at a rate of \$25.00 per hour. Carried

**ROCKY YOUNG GRAVEL AGREEMENT SE 23-34-06 W2**

Don Skoretz, will telephone Rocky Young to advise him that the RM of Buchanan No. 304 is finished removing gravel from his pit.

154/2025 **EAST CENTRAL MUNICIPAL ALLIANCE DEVELOPMENT APPEALS BOARD APPOINTMENTS**  
KOPEC That Nicole Morrison and Gladys Zavislak be appointed as the RM of Buchanan No. 304's Representatives to the East Central Municipal Alliance Development Appeals Board and that Shandy Wegwitz be appointed as Secretary for the East Central Municipal Alliance Development Appeals Board. Carried

**BILL PAYMENTS BY ELECTRONIC MEANS**

Nicole Morrison advised that there will be more bill payments made through online banking, Electronic Funds Transfers and e-Transfers due to ongoing postal interruptions.

**TYTO HOME HEALTH EXAM KIT**

The RM of Buchanan No. 304 does not wish to participate in the Tyto Home Health Exam Kit program at this time.

155/2025 **SHOP EMPLOYEE LAYOFFS**  
PRYCHAK That Layoff Notices will be provided to:  
• Aaron Serhan effective November 28, 2025 with expected date of recall unknown;  
• Curtis Sliva effective November 28, 2025 with expected date of recall January 5, 2026;  
and  
• Daniel Wasyliw effective November 28, 2025 with expected date of recall unknown Carried

156/2025 **RM CHRISTMAS PARTY**  
WALKER That the RM Christmas party for Council Members and Staff will be held at Melrose Place in Yorkton on Saturday, January 10, 2026 with the R.M. of Buchanan covering the cost with the RM credit card and the RM will further purchase \$300.00 pre-paid Visa gift cards for each employee. Carried

Don Skoretz declared a conflict of interest with respect to the Letter received from the Owner of SE 34-31-06 W2 and left the meeting at 12:15 p.m. Don Skoretz returned to the meeting at 12:22 p.m.

157/2025 **CORRESPONDENCE**  
PELECHATY That the correspondence as listed be acknowledged and filed:  
a) Letter from Owner of SE 34-31-06 W2  
b) Water Security Agency letter and fact sheet  
c) Message from Division 4 Director, Myron Kopec  
d) SEEDS for Elected Officials Carried

**NEXT MEETING**

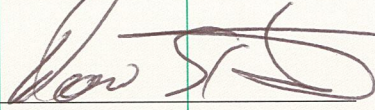
The next meeting is scheduled for Monday, November 10, 2025 at 10:00 a.m.

158/2025 ADJOURNMENT  
SKORETZ

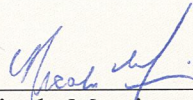
That the meeting be adjourned at 12:41 p.m.

Carried

Minutes approved this 10th day of November, 2025.



Don Skoretz  
Reeve



Nicole Morrison  
Acting Administrator