

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK on Tuesday, October 8, 2024.

Present were Reeve Don Skoretz, Acting Administrator Nicole Morrison and the following Councilors:, Division 1 – Terry Zavislak, Division 2 – Myron Kopec, Division 4 - Chris Walker

Regrets: Division 3 – Sean Wilson
Division 5 – Brian Brodziak
Division 6 - Brent Pelechaty

The Reeve, Don Skoretz called the meeting to order at 8:36 a.m.

183/2024 **MINUTES**
ZAZISLAK That the minutes of the September 16, 2024 Council Meeting be adopted
as presented. Carried

184/2024 **FINANCIAL**
KOPEC That the Statement of Financial Activities for September, 2024 be
accepted as presented. Carried

Myron Kopec left the meeting at 9:08 a.m. and joined the meeting by telephone.

185/2024 **LIST OF ACCOUNTS**
WALKER That the list of accounts as attached to and forming part of these minutes
be approved for payment as presented by cheques numbered #18985 to #19008 inclusive and
other payments totaling \$257,328.41. Carried

REPORTS

Reeve and Division reports

Don Skoretz reported on the August 2024 Fire Board meeting. The Fire Board will be sending out a request to each municipality for \$6,000.00 (\$1,000.00 per unit) for 2024 and in 2025 the fee is being raised to \$12,000.00 (\$2,000.00 for each unit).

Acting Administrator, Nicole Morrison reported that at the September 17, 2024 ECMA meeting in Hyas MLT Aikins will be providing a \$1,500.00 pro bono credit to the ECMA for the Violence Policy that was prepared for various Municipalities in the ECMA and then provided to SAMA members at no cost. The meeting locations will be moved to Canora for all future meetings with a location still to be determined. The group was informed that there will be a resolution being provided to all ECMA municipalities by the R.M. of Churchbridge with respect to Ducks Unlimited lands. It was agreed to that the membership fee for ECMA members will be \$100.00 in 2025.

Myron Kopec returned to the meeting at 9:27 a.m.

186/24 **CULVERT REPLACEMENT AND INSTALLATION**
WALKER That the following culvert replacements and repairs be made:

- Remove the smaller approach located on E ½ 22-33-04 W2 and build a ditch on the west side using the material from the smaller approach to build the new approach and install a 500 mm culvert,
- Install a 400 mm culvert at the low-level crossing located at NW 12-32-04 W2,
- Replace and lower the culvert at NW 26-33-04 W2 with a 500 mm culvert,
- Lower the culvert at NE 11-32-04 W2 and SW 12-32-04 W2,
- Lower the culvert at SE 02-32-04 W2 and NE 35-31-04 W2,
- Replace the Culvert at SW 33-31-05 W2,

JS

nm

- Install a 500 mm culvert at NW 12-32-05 W2.

Carried

9:55 a.m. to 10:22 a.m. Dwayne Fullawaka and Don Hrywkiw of the Buchanan C & D attended the meeting to further explain the Water Security Drainage Application.

187/2024 TAXES ON ROLLS 1386 AND 1387 - PT NW 34-31-05 W2

SKORETZ That the 2024 municipal taxes in the amount eligible for a Section 293 exemption for the 2024 taxation year on the residential dwelling portion of PT NW 34-31-05 W2 be abated and reimbursed to the owner providing the owner completes a Section 293 Declaration by December 31, 2024.

Carried

188/2024 Zoning Bylaw and Official Community Plan

ZAVISLAK That the draft Zoning Bylaw and Official Community Plan proceed to advertising and final approvals.

Carried

OFFICE RENOVATIONS

An update on the proposed office renovations was provided by Reeve Skoretz. A quote for carpeting, flooring, removal of wall board, painting, new front counter, new LED lighting, new interior doors and wheel chair ramp at front entrance has been requested from Dave Wood.

MUNICIPAL ALLOTMENT AND EXPENSES AGREEMENTS WITH HAMLETS

That draft Municipal Allotment and Expense Agreements were reviewed by Council and will be finalized at the next meeting with a copy then provided to the Hamlet Boards for consideration and discussion.

189/2024 DIANE JAMIESON BEING ADDED TO PAYROLL FOR MENTORING

ZAVISLAK That Diane Jamieson be paid through the RM payroll for her mentoring duties with the understanding that no CPP or MEPP amounts would be contributed or deducted.

Carried

MIDTERM CONVENTION

It was noted that Terry Zavislak will be attending the SARM convention on November 20th and 21st, 2024 and Nicole Morrison was requested to follow up with the Council Members not in attendance at the October 8, 2024 meeting to determine if they will be attending.

190/2024 JUSTIN STFANOWICH LAYOFF NOTICE

KOPEC That Justin Stefanowich be laid off from his RM position effective November 1, 2024 with written notice to be provided

Carried

191/2024 SEAN WILSON LEAVE OF ABSENCE

WALKER That the RM accept Sean Wilson's leave of absence request effective September 17, 2024 to end of term as submitted in his letter of September 17, 2024.

Carried

192/2024 CORRESPONDENCE

KOPEC That the correspondence as listed be acknowledged and filed:
a) Provincial Archives – Approval to destroy batches 2024-11 and 2024-12
b) SARM Plant Health Network Newsletter

Carried

NEXT MEETING

The next meeting is scheduled for Thursday, November 7, 2024 at 8:30 a.m.

J.S.

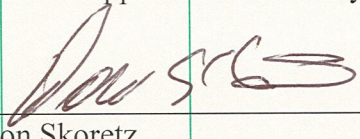
nm

193/2024 ADJOURNMENT
SKORETZ

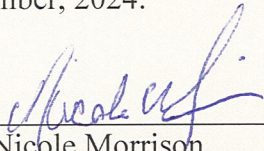
That the meeting be adjourned at 11:32 a.m.

Carried

Minutes approved this 7th day of November, 2024.



Don Skoretz
Reeve



Nicole Morrison
Acting Administrator