

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK on Sunday, April 21, 2024

Present were Reeve Don Skoretz, Acting Administrator Diane Jamieson, Assistant Administrator Nicole Morrison and the following Councilors: Division 1 – Terry Zavislak, Division 2 – Myron Kopec, Division 3 – Sean Wilson, (Via telephone joined at 1:16 p.m., in person at 4:30 p.m.); Division 4 – Chris Walker; Division 5 - Brian Brodziak and Division 6 – Brent Pelechaty (Via Telephone)

The Reeve, Don Skoretz called the meeting to order at 1:04 p.m.

058/2024 **MINUTES**
ZAVISLAK: That the minutes of the March 9, 2024 Council Meeting be adopted
as presented
Carried

059/2024 **MINUTES**
KOPEC: That the minutes of the March 25, 2024 Special Meeting be
adopted as presented.
Carried

060/2024 **FINANCIAL**
WALKER: That the Statement of Financial Activities for March 2024 be accepted as
presented.
Carried

Foreman, Aaron Serhan met with Council from 1:30 p.m. – 2:00 p.m. – to discuss shop operations, hours of work, wages and gravelling of grid roads.

061/2024 **2024 BUDGET**
BRODZIAK: That 2024 budget deliberations will take place at the next regularly
scheduled Council meeting on May 7, 2024 at 8:00 a.m.
Carried

062/2024 **2023 AUDITED FINANCIAL STATEMENT**
PELECHATY: That the 2023 Audited Financial Statements prepared by Prairie Strong
Chartered Professional Accountants including all statements, notes and schedules be approved as
circulated.
Carried

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063/2024 **ACCOUNTS**
WILSON: That the list of accounts as attached to and forming part of these minutes
be approved for payment as presented by cheques numbered #18794 to #18835 inclusive and
other payments totaling \$104,866.75.
Carried

REPORTS

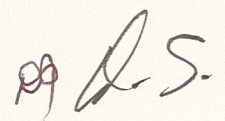
Reeve and Division reports were verbally presented.
Discussion included a nuisance has been reported and will be investigated.
Culvert replacement – NW 16-32-05 W2

BRIDGE REPORT – NE 19-32-04 W2

Councillor Kopec provided an update on the repairs required for the bridge located at NE 19-32-04 W2. It was noted that the Foreman will be requested to order the necessary supplies for the repairs.

064/2024 **BYLAW NO. 04-2024 MAIL IN BALLOT BYLAW**
WALKER: That Bylaw No. 04-2024 Mail In Ballot Bylaw be read a second time.
Carried

- 065/2024 **BYLAW NO. 04-2024 MAIL IN BALLOT BYLAW**
BRODZIAK: That Bylaw No. 04-2024 Mail In Ballot Bylaw be read a third time and enacted.
Carried
- 66/2024 **2024-04 & 2024-05 – FILES TO BE DESTROYED**
ZAVISKAL: That Council authorize the destruction of files as listed on 2024-04 and 2024-05 pending the approval of the Provincial Archives Board.
Carried
- 67/2024 **COUNCIL INDEMNITY/SUPERVISION/MILEAGE/BENEFITS**
WALKER: That Council approve Policy 2024-07 Council Indemnity, Supervision and Mileage as circulated to be effective May 1, 2024 and that Council acknowledge that Public Notice was provided in accordance with Section 128 (1) of the *The Municipalities Act*.
Carried
- 68/2024 **POLICY NO. 2024-08 SICK LEAVE BENEFITS**
ZAVISLAK: That Policy No. 2024-08 Sick Leave Benefits be approved as circulated.
Carried
- 69/2024 **SARM – PSIP BUILDING APPRAISAL PROGRAM**
KOPEC: That the R.M. of Buchanan approve participation in the SARM Property Self-Insurance Program Building Appraisal Program in 2024.
Carried
- 70/2024 **PROPOSED RESIDENTIAL SUBDIVISION – NW-21-31-06 W2**
WILSON: That the RM of Buchanan approve proposed residential subdivision at NW-21-31-06 W2, file number: SUBD-002909-2024.
Carried
- 71/2024 **2024 SHOP WAGES**
WALKER: That the following wage rates be approved effective April 26, 2024
Aaron Serhan \$34.32 per hour
Curtis Sliva \$32.24 per hour
Justin Stefanowich \$24.96 per hour
Larry Pozniak \$30.00 per hour
Carried
- 72/2024 **2024 HAIL WITHDRAWALS**
BRODZIAK: That the hail withdrawals for 2024 as per the attached Saskatchewan Municipal Hail Insurance be approved by Council.
Carried
- 73/2024 **REFUND:**
KOPEC: That Council authorize a repayment to Twila Hadubiak in the amount of \$1,716.71 as a result of an overpayment of EH&D benefits in 2023.
Carried
- 74/2024 **COUNCIL EMAIL AND IPADS:**
WILSON: That Council authorize the purchase of 7 iPads to be used by Council in place of paper documents and that each Council member be provided with an individual email to be used for Council business only.
Carried
- 75/2024 **PUBLISH OF AUDITED FINANCIAL STATEMENTS**
WALKER: That Council approve the publishing of the 2023 Audited Financial Statements on the RM of Buchanan website and that anyone wishing to view the document at the office may also do so.
Carried
- 76/2024 **IN CAMERA:**
SKORETZ: That we move in camera at 4:26 p.m. to discuss a number of personnel matters.
Carried



The meeting moved out of camera at 4:40 p.m. and the regular meeting resumed.

77/202

CREDIT CARD

SKORETZ: That Council authorize Nicole Morrison to apply for an RM Credit Card from the Crossroads Credit Union with a maximum of \$10,000.00 limit to be used for approved office purchases and expenses.

Carried

77/2024

CORRESPONDENCE

SKORETZ: That the correspondence as listed be acknowledged and filed:

- a) Canada Community Building Fund – (2023-24 Installment 2)
- b) Ducks Unlimited – Expression of Interest
- c) Ministry of Government Relations 2024 – Education Property Tax Mill Rates
- d) Good Spirit Watershed Association Board – April 11 2024 meeting
- e) RM of Keys – Crystal Lake Washroom – request for funding assistance.

Carried

78/2024

ADJOURNMENT

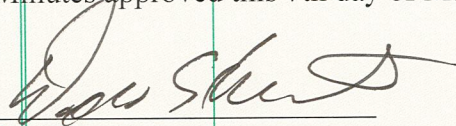
SKORETZ: That the meeting be adjourned at 5:05 p.m.

Carried

NEXT MEETING

Saturday, May 7, 2024 at 8:00 a.m.

Minutes approved this 7th day of May 2024.



Don Skoretz
Reeve



Diane Jamieson
Acting Administrator