

Rural Municipality of Buchanan No. 304

Minutes of a regular meeting of the Council of the Rural Municipality of Buchanan No. 304, held at the R.M. of Buchanan office at 200 George Wilson Dr., Buchanan, SK on Wednesday, June 12, 2024.

Present were Reeve Don Skoretz, Acting Administrator Diane Jamieson, Assistant Administrator Nicole Morrison and the following Councilors: Division 1 – Terry Zavislak, Division 2 – Myron Kopec, Division 4 – Chris Walker; Division 5 - Brian Brodziak; Division 6 - Brent Pelechaty,

Delegate-. Bill Maximuk
Regrets: Division 3 – Sean Wilson

The Reeve, Don Skoretz called the meeting to order at 8:30 a.m.

097/2024 **MINUTES**

ZAVISLAK: That the minutes of the May 7, 2024 Council Meeting be adopted as presented with amendments to Motion 094/2024 to read b) SARM Division Meeting June 13, 2024 in Kelvington and the next meeting date to read June 12, 2024.

Carried

098/2024 **FINANCIAL**

KOPEC: That the Statement of Financial Activities for May 2024 be accepted as presented.

Carried

Aaron Serhan met with Council at 9:00 a.m. – 9:44 a.m. to report on shop operations, approved road work projects and other activities.

099/2024 **DIVISION 2 GARBAGE BINS**

KOPEC: That the Division 2 garbage bins be moved to the shop lot in Buchanan and that a sign be placed where the bins were previously to advise where the bins have been relocated.

Carried

Bill Maximuk met with Council at 9:45 a.m. – 10:00 regarding graveling roads and damage done to his fence by RM equipment.

100/2024 **ACCOUNTS**

WALKER: That the list of accounts as attached to and forming part of these minutes be approved for payment as presented by cheques numbered #18857 to #18898 inclusive and other payments totaling \$217,737.36.

Carried

REPORTS

Reeve and Division reports were verbally presented.

Nicole Morrison presented the report to Council on items discussed at the recent ECMA meeting.

101/2024 **CHAINSAW SAFETY COURSE FOR SHOP STAFF**

BRODZIAK That the R.M. of Buchanan authorize two shop employees to attend chain saw training to be held on June 24 and 25 in Canora at a cost of approximately \$600.00 per employee

Carried

102/2024 **NEW LED SHOP LIGHTS**

ZAVISLAK That the R.M. of Buchanan approve the installation of new LED lights and a replacement fan in the R.M shop at the price quoted between \$3,400 and \$4,000.

Carried

103/2024 **YIELD SIGN**

KOPEC: That a yield sign be placed on the south side of the road at the corner of the Pysemny Grid by the Wolkowski and Martinuk properties.

Carried



104/2024 **TIRES FOR CALCIUM SPREADER**

KOPEC That the R.M. of Buchanan authorize the purchase of new tires for the calcium spreader.

Carried

BRIDGE REPORTS UPDATE N 19-32-04 W2

Councilor Kopec reported on bridge inspections conducted by shop employees, Serhan and Sliva and Councilors Kopec and Zavislak. Further review will be required to determine which repairs will need to be made and a timeline for the repairs required on the various bridges in the R.M. Councilor Zavislak advised that there are sufficient poles in inventory to use for the repair of the bridge located at N 19-32-04 W2

105/2024 **ACKNOWLEDGE OTHER TAXING AUTHORITIES**

SKORETZ That the R.M. of Buchanan acknowledge the following taxing authorities for 2024.

Good Spirit School Division - Agricultural Property 1.42 mills
- Residential Property 4.54 mills
- Commercial and Industrial Property 6.86 mills
- Resource Property 9.88 mills

Buchanan C & D - To be determined

Good Lake C & D - To be determined

Carried

Reeve Skoretz left the meeting at 10:40 a.m. and turned the Chair over to Deputy Reeve Myron Kopec.

106/2024 **2024 ASSINIBOINE WATERSHED – WIDE WELL DECOMMISSIONING CAMPAING**

WALKER That the RM of Buchanan No. 304 will participate in the 2024 well decommissioning campaign administered by the Assiniboine Watershed Stewardship Association (AWSA). The RM shall act as the applicant on behalf of all respective landowners within the RM and shall be responsible for paying the contractor invoice (\$2500 + tax), with the AWSA completing all necessary paperwork and submitting the rebate application to the Ministry of Agriculture's Farm and Ranch Water Infrastructure Program (FRWIP) in order to obtain the RM 90% reimbursement. The AWSA will reimburse the RM \$100/well and the RM will invoice the landowner the outstanding \$300.

Carried

Reeve Skoretz returned to the meeting at 10:55 a.m. and returned to the Chair.

107/2024 **ASSESSMENT APPEAL FEE BYLAW:**

BRODZIAK That Bylaw 06-2024 Assessment Appeal Fee Bylaw establishing a \$200.00 appeal fee be introduced and given first reading

Carried

108/2024 **ASSESSMENT APPEAL FEE BYLAW:**

WALKER That Bylaw 06-2024 Assessment Appeal Fee Bylaw establishing a \$200.00 appeal fee be read a second time

Carried

109/2024 **ASSESSMENT APPEAL FEE BYLAW:**

PELECHATY That Bylaw 06-2024 Assessment Appeal Fee Bylaw establishing a \$200.00 appeal fee be given three readings at this meeting.

Carried Unanimously

110/2024 **ASSESSMENT APPEAL FEE BYLAW:**

SKORETZ That Bylaw 06-2024 Assessment Appeal Fee Bylaw establishing a \$200.00 appeal fee be read a third time and enacted.

Carried

111/2024 **MINISTRY OF HIGHWAYS – LETTER RE: HIGHWAY 49**

PELECHATY That the R.M. of Buchanan authorize a letter to be sent to the Minister of Highways in support of the request to upgrade Highway 49 and Highway 8.

Carried

JS
NR

112/2024 **TAX ENFORCEMENT – SIX MONTH NOTICE**

SKORETZ

That Tax Enforcement Six Month Notices be sent out regarding:

- NE 24-31-05 W2
- NE 15-31-06 W2
- PT SE 16-31-06 W2
- S 1/2 NW 18-31-06 W2
- NE 20-31-06 W2
- SW 20-31-06 W2
- SE 11-33-04 W2
- SW 11-33-04 W2
- Lots 1-2 Block 01 Plan AJ3984
- Lot 10 Block 01 Plan AY2883
- Lot 19 Block 01 Plan AJ3984
- Lot 20 Block 01 Plan AJ3984
- Lot 1-2 Block 02 Plan AJ3984
- Lot 5 Block 02 Plan AK638

Carried

Meeting adjourned for lunch at 11:10 a.m.

Councillor Kopec left the meeting at 11:15 a.m.

Meeting reconvened at 11:45 with all members except Councillor Kopec present.

113/2024 **AUTHORIZING CERTAIN EXPENDITURES BYLAW:**

ZAVISLAK

That Bylaw 08-2024 Authorizing Certain Expenditures Bylaw be introduced and given first reading

Carried

114/2024 **AUTHORIZING CERTAIN EXPENDITURES BYLAW:**

WALKER

That Bylaw 08-2024 Authorizing Certain Expenditures Bylaw be read a second time.

Carried

115/2024 **AUTHORIZING CERTAIN EXPENDITURES BYLAW:**

PELECHATY

That Bylaw 08-2024 Authorizing Certain Expenditures Bylaw be given three readings at this meeting.

Carried Unanimously

116/2024 **AUTHORIZING CERTAIN EXPENDITURES BYLAW:**

SKORTETZ

That Bylaw 08-2024 Authorizing Certain Expenditures Bylaw be read a third time and enacted.

Carried

Councilor Kopec returned to the meeting at 1:00 p.m.

117/2024 **GRAVEL**

ZAVISLAK

That the R.M. of Buchanan authorize an adjustment be made to the 2023 gravel billings to credit accounts an amount equal to .55 per yard mile because of an error in billing for load/haul that occurred.

Carried

118/2024 **FUTURE GRAVEL SALES**

KOPEC

That the R.M. of Buchanan notify ratepayers in the 2024 Tax Notice Newsletter that private gravel purchases may be restricted in the future due to a shortage of supply and that council is reviewing private gravel sales in 2025.

Carried

119/2024 **2024 GRAVEL MAPS**

KOPEC

That the 2024 gravel maps for all Divisions in the R.M. be approved as circulated with copies of the maps to be retained in the office for future reference.

Carried

Handwritten signature and initials, possibly "D-S" and "nm".

SHOP HOURS OF WORK

Hours of work for shop employees was discussed. Shop employees are to be advised that time sheets must include start time, start and end time of ½ hour meal break and end time each day. In addition, time sheets must clearly show whether work is being performed in the field or in the shop. The Foreman is required to sign and authorize all shop employee time sheets.

120/2024 **SHOP TRAINING**

ZAVISLAK That the R.M. of Buchanan authorize the registration of all shop employees for WorkSafe Sask on-line training for Authorized on-line training WHMIS and Ground Disturbance – Level 1.

121/2024 **BOARD OF REVISION APPOINTEE**

WALKER That the appointment of a representative for the R.M. of Buchanan to the East Central Board of Revision be deferred to the next meeting.

Carried

122/2024 **REGIONAL DEVELOPMENT APPEAL BOARD**

BRODZIAK That the R.M. of Buchanan agree to participate in the Regional Development Appeal Board through ECMA.

Carried

ZONING BYLAW AND OFFICIAL COMMUNITY PLAN

Discussion regarding the draft Official Community Plan and Zoning Bylaw occurred. It was agreed that further discussion to occur at the next meeting in order to finalize the drafts and proceed with approvals.

123/2024 **HAMLET BOARD OPERATIONS**

WALKER That a meeting will be scheduled for Tuesday, July 16, 2024 at 6:00 p.m. in the R.M. office with the hamlet boards of Amsterdam and Tadmore and Council representatives to discuss the requirements necessary for hamlet boards and the R.M. to be in compliance with provisions of *The Municipalities Act*

Carried

124/2024 **RECORDS FOR DESTRUCTION**

BRODZIAK That approval be granted to destroy documents as listed on Archive lists 2024-06, 2024-07, 2024-08, 2024-09 and 2024-10 pending approval of the Provincial Archives Board.

Carried

125/2024 **POLICY 2024-10 – FEES TO PROVIDE COPIED INFORMATION**

PELECHATY That Policy 2024-10 Fees to Provide Copied Information be approved as circulated.

Carried

126/2024 **CORRESPONDENCE**

SKORETZ That the correspondence as listed be acknowledged and filed:
a) Letter from Provincial Archives approving destruction of documents
b) Preeceville Lions donation request

Carried

127/2024 **ADJOURNMENT**

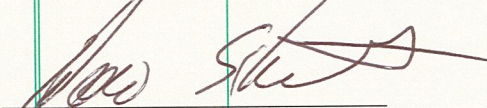
SKORETZ That the meeting be adjourned at 2:20 p.m.

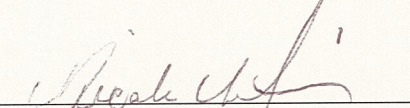
Carried

NEXT MEETING

The next meeting is scheduled for Wednesday, July 10, 2024 at 8:30 a.m.

Minutes approved this 10th day of July 2024.


Don Skoretz
Reeve


Nicole Morrison
Acting Administrator