

**MINUTES of the REGULAR MEETING**  
**of the RURAL MUNICIPALITY of BUCHANAN No.304**  
**held on FRIDAY June 09-2023**  
**at the R.M. COUNCIL CHAMBERS, 200 George Wilson Dr, BUCHANAN, SK**

**ORDER:** Reeve Skoretz called the meeting to order at 8:16 a.m.

**ATTENDANCE:** Councillors      - Terry Zavislak      Division 1  
                                                 - Myron Kopec      Division 2  
                                                 - Sean Wilson      Division 3 – arrived @ 9:45am  
                                                 - Chris Walker      Division 4 – arrived @ 10:20 am  
                                                 - Brian Brodziak      Division 5 – with regrets  
                                                 - Brent Pelechaty      Division 6  
  
Reeve                                      - Don Skoretz  
Mun. Admin.                          - Keri Gardner

**Approval of Minutes**

**171/2023**      Kopec “That the Meeting Minutes from May 5/2023 be approved”  
                                                 Carried

**Financial Statements**

**172/2023**      Wilson “That the statement of financial activities for the month of May 2023 are received and to be filed.”

Carried.

**Flex Term Account**

**173/2023**      Kopec “That Acting Administrator and the Reeve are authorized to transfer \$200,000.00 from the Flex Term Account with Crossroads Credit Union to the RM of Buchanan No 304-chequing account”

Carried.

**Updates**

**174/2023**

CRPUB – update provided by Wilson  
APAS – Kopec updated; upcoming meeting on July 06, 2023  
PRWMA – nothing to report  
Sturgis and District Fire Coop – AGM on August 02  
ECMA – no update

Carried.

**# RES – Good Lake Well Incident**

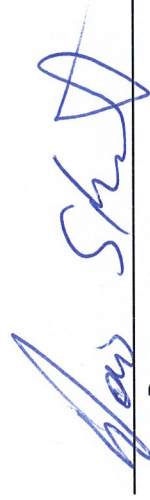
**175/2023**      Skoretz: : “That the insurance settlement for the well house of \$4220.28 be accepted and further that Nailed It Renovations be hired to rebuild the well house as per quote of \$8547.00, with the balance of the costs to be split with the RM of Good Lake as discussed”

Carried.

**Culvert Tender**

**176/2023**      Zavislak “That the culvert tender quoted at \$38,949.69 be awarded to Prairie Steele and further that Acting Administrator notify Prairie Steele to place the order of the culverts as per tender”

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Acting Administrator

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**Quotes for Security Alarm**

**177/2023**      Zavislak "That acting Administrator arrange for Gardon to install 2 door sensors for the Administration Office, 2 door sensors for the RM Shop as well as 1 camera for the Administration Office".

Carried.

**Hail Insurance Through Administration Office**

**178/2023**      Skoretz "'That the only hail insurance to be sold out of the Administration Office is Municipal Hail, which includes SMHI, AMHI, and PMHI".

Carried.

**Well Decommissioning Program**

**179/2023**      Walker "That the RM of Buchanan approves of the well decommissioning program offered through the Assiniboine Watershed Association and will promote this program through mailouts included in the 2023 property tax notices".

Carried.

Walker declared a conflict of interest with the next item on the agenda and left the building.

**Invermay School Donation**

**180/2023**      Wilson "That the RM of Buchanan No 304 donate \$300 to Invermay School as a sponsor for the Agriculture Kids in the Classroom Spring Session".

Carried.

Walker returned to Council Chambers.

**Donation to Preeceville – Western Days 2023**

**181/2023**      Wilson "That the RM of Buchanan No 304 donate \$100 to the 2023 Preeceville Western Day, as per request from the Preeceville and District Lions Club".

Carried.

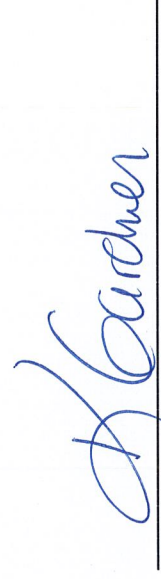
**Restructuring Meeting**

**182/2023**      Wilson "That Reeve Skoretz and Deputy Reeve Wilson attend the restructuring option meeting with Government Relations in Canora on June 14, 2023".

Carried.



Reeve



Acting Administrator

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File Correspondence

**183/2023** Kopec "That the correspondence listed as item 7 of the agenda be filed".  
Carried.

Council Break

**184/2023** Reeve Skoretz "That Council take a 5 minute break at 11:20 am to return at 11:25 am"

Carried.

Return to Meeting

**185/2023** Reeve Skoretz "That Council return to regular meeting at 11:25 am with all Councillors in attendance".

Carried.

In Camera

**186/2023** Walker "That Council go in camera at 11:25 am to discuss HR and Strategic Planning".

Carried.

Out of Camera

**187/2023** Kopec "That Council come out of camera at 12:35 pm"

Carried

Investigation Report

**188/2023** Wilson "That the Confidential Code of Ethics and Workplace Investigational Report completed by a third party be accepted as presented, confirming that the complaints of harassment in the workplace were unsubstantiated".

Carried

Investigation Report – Permission to Share

**189/2023** Kopec "That Acting Administrator contact the third party investigator, as per clause on the report for permission to share the Investigational report with the RCMP, the RM labor lawyer, as well as SARM insurance and further that Acting Administrator contact OH & S to enquire if a copy of the report and findings are to be submitted".

Carried

Investigation Report – Enquire About Insurance Claim

**190/2023** Wilson "That Reeve Skoretz contact SARM Insurance department to determine whether costs associated with participating in the workplace investigation fall under the SARM Liability Insurance, and if so, a claim be filed to cover costs associated with the investigation".

Carried

Reeve

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Replace Old Signs

**191/2023** Wilson "That the foreman Aaron Serhan has authority to use his discretion to replace any old signs in the RM of Buchanan No 304"

Carried

Culvert Replacements

**192/2023** Walker "That the RM replace culverts at NE 11-33-6 W2, SW 27-31-05 W2 and NE 21- 33-4 W2".

Carried

Fidelity Bond Increase

**193/2023** Pelechaty "That Acting Administrator enquire about the costs of increasing the Administrators fidelity bond to 250,000 and 500,000 and present findings at the next regular council meeting".

Carried

Safety Clothing Allowance

**194/2023** Walker "That each RM Operator receive a \$250 per year clothing allowance to support the costs of purchasing safety clothing to be worn in the workplace at all times"

Carried

Tool Zone Charge Account

**195/2023** Zavislak "That Acting Administrator set up a charge account with Tool Zone, as requested by the Foreman".

Carried

RM Cell Phone

**196/2023** Pelechaty "That Acting Administrator cancel the cell phone plan through Sasktel, as the cell phone is not being used".

Carried

Vacation Request

**197/2023** Zavislak "That the Vacation Request submitted is approved".

Carried

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
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Council Reports  
**198/2023**

- 1- There is a meeting in Amsterdam June 17; H/R Committee meetings
- 2- Everything is great
- 3- Everything is good
- 4- There are a couple culverts that need replacing
- 5- Absent
- 6- Everything is good

Reeve Skoretz – Thanks Council for their involvement, and appreciates everyone doing such a great job

Administration Report

**199/2023** Acting Administrator has received a permit to Act as an Administrator through RMAA; Nikki Czmeres has agreed to continue on as mentor to Acting Administrator; Heidi Myrfield has agreed to assist the RM temporarily 2-3 days per week in office

Accounts for Approval (resolution)

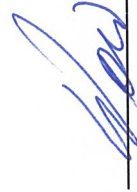
**200/2023** Wilson "That payments in the amount of \$44,285.16 are approved for the month of May 2023.

Adjournment

**201/2023** "That this meeting adjourns, time 1:20pm".

Carried.

Next meeting July 13 @ 8:00 am

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Acting Administrator